

OAKLAND COUNTY
BOARD OF COMMISSIONERS
MINUTES

March 28, 2002

Meeting called to order by Chairperson Thomas Law at 9:50 a.m. in the Courthouse Auditorium, 1200 N. Telegraph Road, Pontiac, Michigan.

Roll called.

PRESENT: Amos, Appel, Brian, Buckley, Causey-Mitchell, Coleman, Crawford, Dingeldey, Douglas, Galloway, Garfield, Gregory, Law, McPherson, Melton, Middleton, Moffitt, Moss, Obrecht, Palmer, Patterson, Sever, Suarez, Taub, Webster. (25)
ABSENT: None. (0)

Quorum present.

Invocation given by Michelle Friedman Appel.

Pledge of Allegiance to the Flag.

Moved by Amos supported by Palmer the minutes of the March 14, 2002, Board Meeting be approved.

A sufficient majority having voted therefore, the minutes were approved as printed.

Moved by Sever supported by Coleman the rules be suspended and the agenda be amended, as follows:

ITEMS ON PRINTED AGENDA
PLANNING AND BUILDING COMMITTEE

b. Department of Facilities Management – Second Modification of Existing Lease with Oakland County Community Mental Health Authority for premises Located at 1200 North Telegraph, Building 38-E, Pontiac, MI 48341.

(Reason for suspension for Planning and Building, item b: Waiver of Rule XII.C.1. & 2. - Direct Referral to Finance Committee)

Vote on agenda, as amended:

AYES: Amos, Appel, Brian, Buckley, Causey-Mitchell, Coleman, Crawford, Dingeldey, Douglas, Garfield, Gregory, Law, McPherson, Melton, Middleton, Moffitt, Moss, Obrecht, Palmer, Patterson, Sever, Suarez, Taub. (23)

NAYS: None. (0)

A sufficient majority having voted therefore, the motion to suspend the rules and amend the agenda carried.

Commissioners Minutes Continued. March 28, 2002

The County Clerk G. William Caddell read the following communication from Chairperson Thomas A. Law appointing Commissioner Larry Obrecht to replace Commissioner Terry Sever as a member of the Area Agency on Aging 1-B, for the remaining term expiring December 31, 2002.

The County Clerk G. William Caddell read the following communication from Chairperson Thomas A. Law appointing Commissioners Hugh Crawford, Tim Melton, David Moffitt, Chuck Moss and Peter Webster to serve on the Cablecast Study Group.

The following people addressed the board: Allan Meltzer and Commissioner Tim Melton.

Moved by Middleton supported by Douglas the resolutions on the Consent Agenda, be adopted (with accompanying reports being accepted). (The vote on this motion appears on page 151). The resolutions on the Consent Agenda follow (annotated by an asterisk{*}):

***MISCELLANEOUS RESOLUTION #02064**

BY: Ruel McPherson, District #25

IN RE: ENVIRONMENTAL INFRASTRUCTURE FUND REIMBURSEMENT FOR PROJECT IN THE CITY OF FERNDAL – FISCAL YEAR 1999, FISCAL YEAR 2000 AND FISCAL YEAR 2001 ALLOCATION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Oakland County Board of Commissioners established an Environmental Infrastructure Funds and Disbursement Policy per Miscellaneous Resolution #99093 in an effort to increase the share of dollars flowing into infrastructure projects for the County and its cities, villages and townships (CVTs); and

WHEREAS pursuant to the Disbursement Policy, the City of Ferndale has submitted a resolution of authorization to the County for reimbursement of expenses incurred in connection with an eligible environment remediation of improvement project; and

WHEREAS the City of Ferndale is requesting reimbursement from the FY 1999, FY 2000 and FY 2001 appropriations for expenses incurred in its 2001 Gate Valve and Well Replacement project; and

WHEREAS the FY 1999, FY 2000 and FY 2001 authorized amount of funding for the City of Ferndale is \$82,327.39 annually from the Environmental Infrastructure Fund as repayment to the City of Ferndale for expenses incurred in connection with environmental remediation or improvement projects.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners approves the project submitted by the City of Ferndale as eligible for reimbursement from the Environmental Infrastructure Fund.

BE IT FURTHER RESOLVED that the Board authorizes a FY 1999, FY 2000 and FY 2001 appropriation in the amount of \$82,327.39 annually from the Environmental Infrastructure Fund (Account #90-263240-41000-3985) to repay the City of Ferndale for expenses incurred in connection with environmental remediation or improvement projects, once proper invoices are presented.

Chairperson, I move the adoption of the foregoing resolution.

RUEL MCPHERSON

FISCAL NOTE (MISC. #02064)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: ENVIRONMENTAL INFRASTRUCTURE FUND REIMBURSEMENT FOR PROJECT IN THE CITY OF FERNDAL – FISCAL YEAR 1999, FISCAL YEAR 2000 AND FISCAL YEAR 2001 ALLOCATION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee, has reviewed the above referenced resolution and finds:

1. \$82,327.39 is available annually in the Environmental Infrastructure Fund for FY 1999, FY 2000 and FY 2001, to reimburse the City of Ferndale for this project; no additional appropriation is required.

Commissioners Minutes Continued. March 28, 2002

2. The Committee recommends adoption of the resolution.

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02066**

BY: Lawrence Obrecht, District #3

IN RE: ENVIRONMENTAL INFRASTRUCTURE FUND REIMBURSEMENT FOR PROJECT IN THE CHARTER TOWNSHIP OF ORION – FISCAL YEAR 2001 ALLOCATION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Oakland County Board of Commissioners established an Environmental Infrastructure Funds and Disbursement Policy per Miscellaneous Resolution #99093 in an effort to increase the share of dollars flowing into infrastructure projects for the County and its cities, villages and townships (CVTs); and

WHEREAS pursuant to the Disbursement Policy, the Charter Township of Orion has submitted a resolution of authorization to the County for reimbursement of expenses incurred in connection with an eligible environment remediation of improvement project; and

WHEREAS the Charter Township of Orion is requesting reimbursement from the FY 2001 appropriation for expenses related to the Brown Road Drainage Study, the Reid and Branch Drain Study (Phase II), the Hi Hill Watermain and Sanitary Sewer Improvements, and the Paint Creek Trailway - Goldengate Access project; and

WHEREAS the FY 2001 authorized amount of funding for the Charter Township of Orion is \$118,292.80 annually from the Environmental Infrastructure Fund as repayment to the Charter Township of Orion for expenses incurred in connection with environmental remediation or improvement projects.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners approves the project submitted by the Charter Township of Orion as eligible for reimbursement from the Environmental Infrastructure Fund.

BE IT FURTHER RESOLVED that the Board authorizes a FY 2001 appropriation in the amount of \$118,292.80 annually from the Environmental Infrastructure Fund (Account #90-263218-41000-3985) to repay the Charter Township of Orion for expenses incurred in connection with environmental remediation or improvement projects, once proper invoices are presented.

Chairperson, I move the adoption of the foregoing resolution.

LAWRENCE OBRECHT

FISCAL NOTE (MISC. #02066)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: ENVIRONMENTAL INFRASTRUCTURE FUND REIMBURSEMENT FOR PROJECT IN THE CHARTER TOWNSHIP OF ORION – FISCAL YEAR 2001 ALLOCATION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee, has reviewed the above referenced resolution and finds:

1. \$118,292.80 is available annually in the Environmental Infrastructure Fund for FY 2001, to reimburse the Charter Township of Orion for this project; no additional appropriation is required.
2. The Committee recommends adoption of the resolution.

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02069**

BY: General Government Committee, William R. Patterson, Chairperson

IN RE: PARKS AND RECREATION COMMISSION – INDEPENDENCE OAKS YOUTH CAMP GRANT - ACCEPTANCE

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Oakland County Parks and Recreation Commission applied to the Michigan Department of Natural Resources in March 2001 for a new Michigan Natural Resources Trust Fund grant in the amount of \$163,200, for the purpose of developing a Youth Camp at Independence Oaks; and

WHEREAS the application also included a local County match of \$108,800, or 40% of the total grant program of \$272,000; and

WHEREAS the Michigan Department of Natural Resources has awarded a Michigan Natural Resources Trust Fund Grant of \$163,200 to the Oakland County Parks and Recreation Commission; and

WHEREAS a local County match of \$127,200, or 44% of the total eligible project cost of \$290,400, is required and is available in the Parks and Recreation Fund; and

WHEREAS a two-year time period is allowed for project completion and the project is to be completed no later than December 31, 2003; and

WHEREAS the grant agreement has been approved through the County Executive Contract Review Process.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes the Oakland County Parks and Recreation Commission to accept a Michigan Natural Resources Trust Fund grant in the amount of \$163,200 from the Michigan Department of Natural Resources for the purpose of developing a Youth Camp at Independence Oaks.

BE IT FURTHER RESOLVED that, in addition, a local County match of \$127,200 be provided from the Parks and Recreation Fund, and that the project be completed no later than December 31, 2003.

BE IT FURTHER RESOLVED that the Chairperson of the Board of Commissioners is authorized to execute the grant agreement and to approve any grant extensions or changes, within fifteen percent (15%) of the original award, which are consistent with the original agreement as approved.

Chairperson, on behalf of the General Government Committee, I move the adoption of the foregoing resolution.

GENERAL GOVERNMENT COMMITTEE

Copy of memos on Contract Review for Parks and Recreation, letters from John Ross, Senior Assistant Corporation Counsel in regards to Independence Oaks Youth Camp Grant, letter from James Wood, Manager Resource Protection Section Grants, Administration Division Finance and Operations Services Bureau, Michigan Natural Resources Trust Fund Development Project Agreement, Appendix A, B, and C, and Sample Resolution on file in County Clerk's office.

FISCAL NOTE (MISC. #02069)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: PARKS AND RECREATION COMMISSION – INDEPENDENCE OAKS YOUTH CAMP GRANT - ACCEPTANCE

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. The resolution authorizes acceptance of a new Michigan Natural Resources Trust Fund grant in the amount of \$163,200 from the Michigan Department of Natural Resources for the purpose of developing a Youth Camp at Independence Oaks.
2. Local match of \$127,200, or 44% of the total eligible project cost of \$290,400, is required and is available in the FY 2002 Parks and Recreation Capital Improvement Projects Budget.
3. No additional County match is required.

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02070**

BY: General Government Committee, William R. Patterson, Chairperson

IN RE: PARKS AND RECREATION COMMISSION - SUPPORT FOR SUBMISSION OF GRANT APPLICATION TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES TO ACQUIRE ADDITIONAL ACREAGE FOR EXPANSION OF ADDISON OAKS COUNTY PARK

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Oakland County Parks and Recreation Commission has been notified that applications for the Michigan Natural Resources Trust Fund and the Michigan Land and Water Conservation Funds may be submitted for 2002 funding; and

WHEREAS the Oakland County Parks and Recreation Commission desires to submit an application for the following grant: ADDISON OAKS ACQUISITION; and

WHEREAS the Oakland County Parks and Recreation Commission has the funds available to expand the development of the parks; and

WHEREAS the purpose of said grant is to provide open space, facilities and recreational opportunities for all residents of Oakland County; and

WHEREAS the grant meets the goals and objectives of the Oakland County Recreation Master Plan – February 6, 2002.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes the Parks and Recreation Commission to submit said grant application as stated above, with said monies for this project to come from Parks and Recreation funds and funds awarded as a result of this grant application.

Chairperson, on behalf of the General Government Committee, I move the adoption of the foregoing resolutions

GENERAL GOVERNMENT COMMITTEE

Copy of the 2002 Recreation Grant Application, Supplemental Information for form PR 5750, and Project Narrative on file in County Clerk's office.

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02071**

BY: General Government Committee, William R. Patterson, Chairperson

IN RE: DEPARTMENT OF INFORMATION TECHNOLOGY - INTERGOVERNMENTAL AGREEMENT TO TRANSFER GIS AND RELATED DATA TO THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY (MDEQ)

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Michigan Department of Environmental Quality has requested certain geographic information systems (GIS) and related land data for use in its projects to be conducted within the County borders; and

WHEREAS the transmission of this data should be provided pursuant to an intergovernmental agreement and none previously existed relating to the use of this data by MDEQ; and

WHEREAS an agreement has been drafted (as attached) by the County's Corporation Counsel; and

WHEREAS State statutes (MCL 45.556-p) state that the Board of Commissioners has the power to "Enter into agreements with other governmental or quasi-governmental entities for the performance of services jointly"; and

WHEREAS the transmission of the data would benefit the County's residents.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners approves the attached intergovernmental agreement and authorizes the transfer of the information cited therein, upon the review and acceptance of the finalized Agreement by Corporation Counsel.

Commissioners Minutes Continued. March 28, 2002

BE IT FURTHER RESOLVED that the Board Chairperson is authorized to execute the Agreement on behalf of Oakland County, and hereby accepts and binds Oakland County to the terms and conditions of this Agreement.

Chairperson, on behalf of the General Government Committee I move the adoption of the foregoing resolution.

GENERAL GOVERNMENT COMMITTEE

Copy of Intergovernmental Agreement Between the County of Oakland and the Michigan Department of Environmental Quality on file in County Clerk's office.

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02046**

BY: Personnel Committee, Nancy Dingeldey, Chairperson

IN RE: PERSONNEL DEPARTMENT - CLERICAL CLASSIFICATION STUDY OUTCOMES

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Oakland County Personnel Department conducted a study in conjunction with Macomb County to improve the examination process for entry level clerical positions; and

WHEREAS results of the study support the use of a computerized test that incorporates customer service and basic computer competency modules in addition to modules that will test skills previously tested (Proofreading, Math, Filing and Typing); and

WHEREAS the study results also support collapsing the current classifications of Clerk I, Clerk II, Clerk III and Typist I, Typist II into fewer classifications; and

WHEREAS while the new proposed classifications of Clerk, Office Assistant I, Office Assistant II will be created with this resolution, the existing classifications cited above will not be deleted until current employees are placed into the new classification structure; and

WHEREAS the anticipated date for this conversion of current employees into the new classifications will on or about April 30, 2002.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners authorizes the creation of the following classifications and salary ranges with the understanding that current incumbents in the classifications of Clerk I, Clerk II, Clerk III, Typist I, Typist II will be placed in one of the new classifications based on their current duties, at a rate of pay that keeps them closest to their current pay but which does not provide a decrease in pay:

| <u>Fiscal Year 2002</u> | <u>Base</u> | <u>1 Yr</u> | <u>2 Yr</u> | <u>3 Yr</u> | <u>4 Yr</u> | <u>5 Yr</u> | <u>6 Yr</u> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Clerk | 20,734 | 22,036 | 23,421 | 24,811 | 26,198 | 27,587 | 28,970 |
| *Office Asst.I (gr 3) | 22,962 | 24,379 | 25,797 | 27,215 | 28,636 | 30,056 | |
| *Office Asst.II (gr 5) | 25,202 | 26,725 | 28,250 | 29,775 | 31,300 | 32,827 | |

Fiscal Year 2001 (these rates are applicable for represented employees whose union contract has not been completed for FY2002)

| <u>Fiscal Year 2001</u> | <u>Base</u> | <u>1 Yr</u> | <u>2 Yr</u> | <u>3 Yr</u> | <u>4 Yr</u> | <u>5 Yr</u> | <u>6 Yr</u> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Clerk | 19,937 | 21,189 | 22,520 | 23,857 | 25,190 | 26,526 | 27,856 |
| *Office Asst.I (gr 3) | 22,079 | 23,441 | 24,805 | 26,168 | 27,535 | 28,900 | |
| *Office Asst.II (gr 5) | 24,232 | 25,697 | 27,163 | 28,629 | 30,096 | 31,564 | |

*permissible equivalents – allows a department the ability to move an employee from one classification to the next without the need for vacancy or a test.

BE IT FURTHER RESOLVED that the Personnel Department will report back to the Personnel Committee with the results of current employee movements following the completion of this conversion.

Chairperson, on behalf of the Personnel Committee, I move the adoption of the foregoing resolution.

PERSONNEL COMMITTEE

FISCAL NOTE (MISC. #02046)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: PERSONNEL DEPARTMENT - CLERICAL CLASSIFICATION STUDY OUTCOMES

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. The Personnel Department conducted a study to improve the examination process for entry level clerical positions.
2. The results of the study support collapsing the current clerical classification structure (Clerk I, Clerk II, Clerk III, Typist 1, Typist II) into fewer classifications.
3. The resolution creates the new classifications of Clerk, Office Assistant I and Office Assistant II that employees in existing clerical positions will be placed based on their current job duties at a rate of pay that keeps them closest to their current pay but does not provide a decrease in pay.
4. The date for conversion of current GF/GP employees into the new classification is on or about April 30, 2002.
5. The cost of the program is under review.
6. Any necessary budget amendments will be presented with the Quarterly Forecast Report and

resolution.

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02072**

BY: Planning and Building Committee - Charles E. Palmer, Chairperson

IN RE: ACCEPTANCE OF PERMANENT EASEMENT FOR INGRESS / EGRESS - INDEPENDENCE OAKS COUNTY PARK, INDEPENDENCE TOWNSHIP

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Oakland County Parks and Recreation Commission has been awarded a grant from the State of Michigan Department of Natural Resources Land Trust Fund for partial funding of an organizational youth camp ground at Independence Oaks County Park; and

WHEREAS the Oakland County Parks and Recreation Commission is proceeding with construction of said organizational youth camp ground at Independence Oaks County Park; and

WHEREAS there is no existing road within Independence Oaks County Park to gain access to the proposed camp ground construction site; and

WHEREAS the New Hope Bible Church, whose address is 8643 Sashabaw Road, Clarkston, Michigan 48348, has agreed to grant a 15-foot wide permanent easement to the County of Oakland over the southerly portion of its property for ingress and egress purposes to the camp ground construction site; and

WHEREAS in return for granting the said easement, the Oakland County Parks and Recreation Commission has agreed to provide certain services and landscape materials to the New Hope Bible Church in lieu of compensation for granting the easement; and

WHEREAS the Oakland County Parks and Recreation Commission accepted and approved the attached easement on March 13, 2002; and

WHEREAS the Department of Facilities Management and Corporation Counsel have reviewed the proposed easement agreement.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners hereby accepts and approves the easement agreement as attached hereto.

Commissioners Minutes Continued. March 28, 2002

BE IT FURTHER RESOLVED that the Oakland County Board of Commissioners hereby directs its Chairperson or its designee to execute the necessary documents to effect the same. Chairperson, on behalf of the Planning and Building Committee, I move the adoption of the foregoing resolution.

PLANNING AND BUILDING COMMITTEE

Copy of the Easement Agreement on file in County Clerk's office.

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02073**

BY: Planning and Building Committee, Charles E. Palmer, Chairperson

IN RE: DEPARTMENT OF FACILITIES MANAGEMENT – SECOND MODIFICATION OF EXISTING LEASE WITH OAKLAND COUNTY COMMUNITY MENTAL HEALTH AUTHORITY FOR PREMISES LOCATED AT 1200 NORTH TELEGRAPH, BUILDING 38E, PONTIAC, MI 48341

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS pursuant to Miscellaneous Resolution #98336, the County of Oakland as Landlord and Oakland County Community Mental Health as Tenant, entered into a lease agreement to lease the entire building 38E (58,161 square feet) to Oakland County Community Mental Health; and

WHEREAS in January 1999, the Oakland County Community Mental Health Agency was reorganized to form the Oakland County Community Mental Health Authority. Since that time the Authority has undergone extensive privatization and reorganization of its services resulting in the reduction of Community Mental Health Authority staff; and

WHEREAS on November 1, 2001, the Community Mental Health Authority and the County of Oakland, pursuant to Miscellaneous Resolution #01230 entered into a Modification of Lease agreement whereby the Community Mental Health Authority surrendered 21,776 square feet of office space in building 38E back to the County resulting in the Authority retaining 36,385 square feet of office space; and

WHEREAS the Oakland County Community Mental Health Authority has requested that Oakland County consider amending the existing lease agreement as modified between the parties to further reduce the area of Building 38E occupied by the Authority from 36,385 square feet to 24,663 square feet, thus surrendering an additional 11,722 square feet of office space; and

WHEREAS the Department of Facilities Management with the assistance of Oakland County Corporation Counsel have negotiated the terms of a second lease modification with the Community Mental Health Authority for the use of 24,663 square feet of Building 38E including shared parking; and

WHEREAS the rent due Oakland County under the terms of the second lease modification shall be \$276,472 annually or \$23,039.33 monthly; and

WHEREAS the term of the lease shall commence on April 1, 2002 and end January 13, 2004; and

WHEREAS the Department of Facilities Management and Corporation Counsel have reviewed the proposed second modification of the Community Mental Health Authority Lease of Oakland County Service Center Realty.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners hereby accepts and approves the second modification to the Community Mental Health Authority Lease of Oakland County Service Center Realty as attached hereto.

BE IT FURTHER RESOLVED that the Oakland County Board of Commissioners hereby directs its Chairperson or its designee to execute the necessary documents to effect the same.

Chairperson, on behalf of the Planning and Building Committee, I move the adoption of the foregoing resolution.

PLANNING AND BUILDING COMMITTEE

Copy of Second Modification to the Community Mental Health Authority Lease of Oakland County Service Center Realty on file at the County Clerk's office.

FISCAL NOTE (MISC. #02073)

BY: Finance Committee, Sue Ann Douglas, Chairperson

Commissioners Minutes Continued. March 28, 2002

IN RE: DEPARTMENT OF FACILITIES MANAGEMENT – SECOND MODIFICATION OF EXISTING LEASE WITH OAKLAND COUNTY COMMUNITY MENTAL HEALTH AUTHORITY FOR PREMISES LOCATED AT 1200 NORTH TELEGRAPH, BUILDING 38E, PONTIAC, MI 48341

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced

resolution and finds:

1. Pursuant to Miscellaneous Resolution #01230, the lease agreement between the Community Mental Health Authority and the County of Oakland was modified to reflect a reduction in the area of office space occupied by the Authority in Building 38E from 58,161 square feet to 36,385 square feet, effective November 1, 2001.
2. The Oakland County Community Mental Health Authority has requested a second modification of the lease agreement to further reduce the area occupied by the Authority in Building 38E from 36,385 square feet to 24,663 square feet.
3. The Department of Facilities Management, with the assistance of Corporation Counsel, has negotiated terms of this second lease modification with the Community Mental Health Authority.
4. This second lease modification shall commence on April 1, 2002 and end January 13, 2004.
5. Terms of the second lease modification specify annual rent due to Oakland County in the amount of \$276,472, based on a charge of \$11.21 per square foot for 24,663 square feet.
6. As a result of the lease modifications, total lease charges to the Community Mental Health Authority in FY 2002 are estimated at \$350,845, a \$238,965 reduction from the original lease amount of \$589,810.
7. The majority of this reduction was anticipated in the FY 2002 Budget, which reallocated \$191,853 in building space charges for Building 38E, for the probable relocation of the Sheriff's Administration and Crime Lab to this facility.
8. An analysis of the estimated Facilities Maintenance and Operations Fund revenues by the Fiscal Services Division, indicates sufficient revenues will be realized in FY 2002 to cover the \$47,112 difference. Revenue loss will be absorbed by Facilities Maintenance and Operations Fund Balance and therefore, no budget amendments are required.

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02074**

BY: Planning and Building Committee, Charles E. Palmer, Chairperson

IN RE: PLANNING AND ECONOMIC DEVELOPMENT SERVICES DIVISION RESOLUTION APPROVING PROJECT AREA AND PROJECT DISTRICT AREA (BOSCO'S PIZZA CO. PROJECT) - CITY OF TROY

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS there exists in the County of Oakland the need for projects to alleviate and prevent conditions of unemployment, to assist and retain local industrial and commercial enterprises in order to strengthen and revitalize the County's economy and to encourage the location and expansion of such enterprises to provide needed services and facilities to the County and its residents; and

WHEREAS the Economic Development Corporations Act, Act No. 338 of the Michigan Public Acts of 1974, as amended (the "Act") provides a means for the encouragement of such projects in this County through the County's Economic Development Corporation (the "EDC"); and

WHEREAS the EDC has commenced proceedings under the Act for the benefit of such a project (Bosco's Pizza Co. Project) and has designated to this Board of Commissioners a Project Area and Project District Area for its approval.

NOW THEREFORE BE IT RESOLVED that the Project Area as designated by the EDC to this Board is hereby certified as approved.

BE IT FURTHER RESOLVED that, it having been determined that the territory surrounding said designated Project Area will not be significantly affected by the Project because the surrounding territory

Commissioners Minutes Continued. March 28, 2002

is devoted to commercial/industrial uses, a Project District Area having the same description as and boundaries coterminous with the Project Area herein certified as approved be hereby established.

BE IT FURTHER RESOLVED that, it having been determined that there are less than eighteen residents, real property owners, or representatives of establishments located within the Project District Area, a Project Citizens District Council shall not be formed pursuant to Section 20(b) of the Act.

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to provide four certified copies of this resolution to the Secretary of the Board of the EDC.

Chairperson, on behalf of the Planning and Building Committee, I move the adoption of the foregoing resolution.

PLANNING AND BUILDING COMMITTEE

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02075**

BY: Planning and Building Committee, Charles E. Palmer, Chairperson

IN RE: PLANNING AND ECONOMIC DEVELOPMENT SERVICES DIVISION RESOLUTION APPROVING PROJECT AREA AND PROJECT DISTRICT AREA (BOSCO'S PIZZA CO. PROJECT) - CITY OF TROY

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS there exists in the County of Oakland the need for projects to alleviate and prevent conditions of unemployment, to assist and retain local industrial and commercial enterprises in order to strengthen and revitalize the County's economy and to encourage the location and expansion of such enterprises to provide needed services and facilities to the County and its residents; and

WHEREAS the Economic Development Corporations Act, Act No. 338 of the Michigan Public Acts of 1974, as amended (the "Act") provides a means for the encouragement of such projects in this County through the County's Economic Development Corporation (the "EDC"); and

WHEREAS the EDC has commenced proceedings under the Act for the benefit of such a project (Bosco's Pizza Co. Project) and has designated to this Board of Commissioners a Project Area and Project District Area for its approval.

NOW THEREFORE BE IT RESOLVED that the Project Area as designated by the EDC to this Board is hereby certified as approved.

BE IT FURTHER RESOLVED that, it having been determined that the territory surrounding said designated Project Area will not be significantly affected by the Project because the surrounding territory is devoted to commercial/industrial uses, a Project District Area having the same description as and boundaries coterminous with the Project Area herein certified as approved be hereby established.

BE IT FURTHER RESOLVED that, it having been determined that there are less than eighteen residents, real property owners, or representatives of establishments located within the Project District Area, a Project Citizens District Council shall not be formed pursuant to Section 20(b) of the Act.

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to provide four certified copies of this resolution to the Secretary of the Board of the EDC.

Chairperson, on behalf of the Planning and Building Committee, I move the adoption of the foregoing resolution.

PLANNING AND BUILDING COMMITTEE

(The vote for this motion appears on page 151.)

***REPORT (MISC #02076)**

BY: Personnel Committee, Nancy Dingeldey, Chairperson

IN RE: CIRCUIT COURT/FAMILY DIVISION, PROSECUTOR'S OFFICE, AND PUBLIC SERVICES/COMMUNITY CORRECTIONS DIVISION - FISCAL YEAR 2002 JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT - GRANT ACCEPTANCE

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Commissioners Minutes Continued. March 28, 2002

The Personnel Committee, having reviewed the above-mentioned resolution on March 20, 2002, recommends the resolution be adopted.

Chairperson, on behalf of the Personnel Committee, I move the acceptance of the foregoing report.

PERSONNEL COMMITTEE

MISCELLANEOUS RESOLUTION #02076

BY: Public Services Committee, Hugh Crawford, Chairperson

IN RE: CIRCUIT COURT/FAMILY DIVISION, PROSECUTOR'S OFFICE, AND PUBLIC SERVICES/COMMUNITY CORRECTIONS DIVISION – FISCAL YEAR 2002 JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT – GRANT ACCEPTANCE

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Michigan Family Independence Agency has awarded grant funding to the Circuit Court/Family Division, Prosecutor's Office, and Community Corrections Division under the Juvenile Accountability Incentive Block Grant (JAIBG) for the period of April 1, 2002 through March 31, 2003; and WHEREAS this is the fourth year of grant acceptance for this program; and

WHEREAS the Michigan Family Independence Agency approved the grant application as submitted, and awarded Oakland County a federal pass-through grant totaling \$750,182 of which \$675,162 is from the State as a Federal pass-through, and the balance of \$75,018 is the County's match amount; and

WHEREAS the grant award provides continued funding of the Fiscal Year 2001 programs which support the Circuit Court/Family Division's juvenile probation START Program, the accountability based sanctions STRIDE project, and a portion of the Juvenile Drug Court; the Prosecutor's Teen Court, and School Violence program; and a portion of the Public Services/Community Corrections Division's InStep program; and

WHEREAS the current Oakland County program continues eight (8) existing positions which include two (2) SR Probation Officers (position numbers 41201-09817, and 41201-09330), three (3) SR Community Correction Specialists II (position numbers 17410-09820, 17403-09332, and 17403-09331), one (1) SR Para-Legal (position number 41201-09818), one (1) SR Social Worker I (position number 41101-09819), and one (1) SR Typist II (position number 17410-09333); and

WHEREAS the grant program will change funding for one (1) SR Youth and Family Caseworker II (position 35402-09711) from State Court Administrative Office (SCAO) grant funding to funding under this grant; and

WHEREAS the grant agreement has been processed through the County Executive Contract Review Process and the Board of Commissioners Grant Acceptance Procedures.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners accepts grant funding from the Michigan Family Independence Agency in the amount of \$750,182, including County match of \$75,018 for the period of April 1, 2002 through March 31, 2003.

BE IT FURTHER RESOLVED that the Oakland County Board of Commissioners authorizes the change in funding for one (1) SR Youth and Family Caseworker II (position 35402-09711) from State Court Administrative Office (SCAO) grant funding to funding under this grant.

BE IT FURTHER RESOLVED that the Chairperson of the Board of Commissioners is authorized to execute the grant agreement and to approve any grant extensions or changes, within fifteen percent (15%) of the original award, which is consistent with the original agreement as approved.

BE IT FURTHER RESOLVED that acceptance of this grant does not obligate the County to any future commitment, and continuation of the special revenue positions in the grant are contingent upon continued future levels of grant funding.

BE IT FURTHER RESOLVED that future level of service, including personnel, will be contingent upon the level of funding available from the State for this program.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of memo regarding the Contract Review, and Juvenile Accountability Incentive Block Grant (JAIBG) Budget Detail and Summary on file in County Clerk's office.

FISCAL NOTE (MISC. #02076)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: CIRCUIT COURT/FAMILY DIVISION, PROSECUTOR'S OFFICE, AND COMMUNITY CORRECTIONS DIVISION – FY 2002 JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT – GRANT ACCEPTANCE

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. The Michigan Family Independence Agency has awarded grant funding to the Circuit Court/Family Division, Prosecutor's Office, and Community Corrections Division under the Juvenile Accountability Block Grant (JAIBG) in the amount of \$750,182, for the period of April 1, 2002, through March 31, 2003.
2. The grant award of \$750,182 requiring \$75,018 in grant match.

3. Of the grant match of \$75,018 (10%), \$29,474 from Circuit Court, \$20,646 from Community Corrections, and \$24,898 from Prosecuting Attorney was anticipated in the Fiscal Year 2002 budget; is transferred from the respective general fund departmental budgets for Fiscal Year 2002.
4. The grant award provides continued funding of (8) eight existing positions and change funding for (1) one new position.
5. The eight (8) positions to be continued include: two (2) SR Probation Officer I, three (3) SR Community Corrections Specialist II, one (1) SR Para-Legal, one (1) SR Social Worker I, and one (1) SR Typist II; and to change funding for one (1) SR Youth and Family Caseworker II (position #35402-09711) from State Court Administrators Office (SCAO) grant funding to JAIBG grant funding.
6. The grant budget is funded as follows: salaries of \$351,822, fringe benefits of \$134,607, personal mileage of \$2,000, printing of \$17,347, professional services of \$224,500, training of \$2,500, lab supplies of \$1,353, training supplies of \$1,000, telephones of \$3,581, and computer operations of \$11,472 respectively appropriated in participating departments: Circuit Court, Prosecutor, and Community Corrections.
7. The Fiscal Year 2002 budget should be amended as follows to accept continued funding from

the Michigan Family Independence Agency grant:

Grant Revenue Fund 270

Revenue

| | | |
|----------------------------|--------------|------------------|
| 1-35-270-501033-28000-0171 | Grants-State | \$675,162 |
| 1-35-270-501033-28000-0167 | Grant Match | <u>\$ 75,018</u> |
| | | <u>\$750,182</u> |

Commissioners Minutes Continued. March 28, 2002

Grant Appropriations

Community Corrections In-Step Program

Expenditures

| | | |
|----------------------------|-----------------------|-----------|
| 2-17-270-401031-70500-2001 | Salaries | \$143,964 |
| 2-17-270-401031-70500-2075 | Fringe Benefits | \$ 51,040 |
| 2-17-270-401031-70500-3324 | Printing | \$ 1,500 |
| 2-17-270-401031-70500-3348 | Professional Services | \$ 2,000 |
| 2-17-270-401031-70500-3704 | Training | \$ 500 |
| 2-17-270-401031-70500-4156 | Lab. Supplies | \$ 1,353 |
| 2-17-270-401031-70500-4352 | Training Supplies | \$ 1,000 |

| | | |
|----------------------------|-----------------|------------------|
| 2-17-270-401031-70500-6675 | Telephone Comm. | \$ 1,000 |
| 2-17-270-401031-70500-6636 | Info Tech Oper. | \$ 4,100 |
| Sub-Total Comm. Corr. | | <u>\$206,457</u> |

Prosecuting Attorney Teen Court Program

Expenditures

| | | |
|--------------------------------------|-----------------------|------------------|
| 2-41-270-401032-41800-2001 | Salaries | \$119,634 |
| 2-41-270-401032-41800-2075 | Fringe Benefits | \$ 47,853 |
| 2-41-270-401032-41800-3324 | Printing | \$ 10,165 |
| 2-41-270-401032-41800-3756 | Travel and Conference | \$ -0- |
| 2-41-270-401032-41800-6636 | Info Tech Oper. | \$ 7,372 |
| 2-41-270-401032-41800-6675 | Telephones | \$ 2,581 |
| Sub-Total Pros. Atty. Teen Ct. Prog. | | <u>\$187,605</u> |

Prosecuting Attorney School Violence Program

Expenditures

| | | |
|---|------------------|-----------------|
| 2-41-270-401033-47100-2001 | Salaries | \$45,779 |
| 2-41-270-401033-47100-2075 | Fringe Benefits | \$18,312 |
| 2-41-270-401033-47100-2560 | Consultant | \$ -0- |
| 2-41-270-401033-47100-3292 | Personal Mileage | \$ 2,000 |
| 2-41-270-401033-47100-3324 | Printing | \$ 5,682 |
| 2-41-270-401033-47100-3704 | Training | <u>\$ 2,000</u> |
| Sub-Total Pros. Atty. School Violence Prog. | | <u>\$73,773</u> |

Circuit Court Start Project

Expenditures

| | | |
|----------------------------------|-----------------------|-----------------|
| 2-35-270-401034-28000-2001 | Salaries | \$ 42,445 |
| 2-35-270-401034-28000-2075 | Fringe Benefits | \$ 17,402 |
| 2-35-270-401034-28000-3348 | Professional Services | \$ 31,500 |
| 2-35-270-401034-28000-6675 | Telephones | \$ -0- |
| Sub-Total Cir. Ct. Start Project | | <u>\$91,347</u> |

Circuit Court Start Program

| | | |
|----------------------------|-----------------------|-----------|
| 2-35-270-401034-65000-3348 | Professional Services | \$116,000 |
|----------------------------|-----------------------|-----------|

Circuit Court Stride Program

| | | |
|----------------------------|-----------------------|------------------|
| 2-35-270-401034-66000-3348 | Professional Services | \$ 75,000 |
| | | <u>\$750,182</u> |
| | | <u>\$ -0-</u> |

8. Program continuation, including personnel, is contingent upon continued grant funding.

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02077**

BY: Public Service Committee, Hugh D. Crawford, Chairperson

IN RE: COUNTY EXECUTIVE – EMERGENCY RESPONSE AND PREPAREDNESS – HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS 2001-2002 GRANT AGREEMENT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Superfund Amendment and Reauthorization Act (SARA) of 1986, Title III, requires the planning and provisions for community right to know on extremely hazardous substances in local communities; and

WHEREAS the Oakland County Local Emergency Planning Committee (LEPC) has been organized and meets minimum criteria in performing planning functions; and

WHEREAS the U.S Department of Transportation through the Hazardous Materials Emergency Preparedness (HMEP) grant provides funds to LEPCs for the purpose of enhancing hazardous material response planning; and

WHEREAS an application was submitted and Oakland County has been notified that the LEPC is eligible to receive up to \$16,000 for the submittal for new and updated plans; and

WHEREAS no reports are required and the funds will be received upon submittal of the plans as a work product; and

WHEREAS the grant agreement has been processed through the County Executive Contract Review Process and the Board of Commissioners Grant Acceptance Procedures.

NOW THEREFORE BE IT RESOLVED that the Chairperson of the Oakland County Board of Commissioners is authorized to execute the grant agreement and to approve any grant extensions or changes, within fifteen percent (15%) of the original award, which are consistent with the original agreement as approved.

BE IT FURTHER RESOLVED that acceptance of this grant does not obligate the County to any future commitment.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of memo regarding Contract Review – County Executive's Office, Executive Summary Hazardous Materials Emergency Preparedness 2001-2002 Grant Agreement, and State of Michigan Hazardous Materials Emergency Preparedness 2001-2002 Grant Agreement on file in County Clerk's office.

FISCAL NOTE (MISC. #02077)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: COUNTY EXECUTIVE - EMERGENCY RESPONSE AND PREPAREDNESS – HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS 2001-2002 GRANT AGREEMENT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above-referenced resolution and finds:

1. The resolution recognizes the Superfund Amendment and Reauthorization Act (SARA) of 1986, Title III which requires the planning and provision for community right to know on extremely hazardous substances in local communities.
2. A grant application was submitted and Oakland County has been notified that the Local Emergency Planning Committee (LEPC) has been awarded \$16,000, for the initial year of this grant.
3. Emergency Response and Preparedness will meet the required 20% (\$3,200) local, non-federal match.
4. The grant agreement has been processed through the County Executive Contract Review Process and the Board of Commissioners Grant Acceptance Procedures.
5. Building Space favorably will offset grant match expenditures.
6. The Fiscal Year 2002 County Executive-Emergency Preparedness Grant budget should be entered, as specified below, to recognize the revenues and expenses of the Hazardous Materials Emergency Preparedness 2001-2002 Grant Agreement for the period of October 1, 2001 through September 30, 2002 as follows:

Commissioners Minutes Continued. March 28, 2002

| | | |
|---|-----------------|--|
| Revenue | | |
| 1-11-276-100811-65001-0171 Grants State | \$16,000 | |
| 1-11-276-100811-65001-0161 Grant Match | <u>3,200</u> | |
| | <u>\$19,200</u> | |
| Expense | | |
| 2-11-276-200811-65001-6631 Bldg. Space Cost Alloc | \$19,200 | |
| | <u>\$ -0-</u> | |

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02078**

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: COUNTY EXECUTIVE - EMERGENCY RESPONSE AND PREPAREDNESS - PERFORMANCE GRANT AGREEMENT FOR FISCAL YEAR 2002 ACCEPTANCE

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the State of Michigan has awarded Oakland County Emergency Response and Preparedness grant funding in the amount of \$43,652 for the period of October 1, 2001, through September 30, 2002; and

WHEREAS Emergency Management was notified of available grant funding via letter dated February 6, 2002, as attached; and

WHEREAS this is the 30th year of grant acceptance for this program; and

WHEREAS the purpose of the program is to encourage the development of comprehensive disaster preparedness and assistance plans, programs, capabilities, and organizations by the States and local governments; and

WHEREAS the grant represents a reimbursement for a portion of salaries and is a pass-through of Federal funds for which no County match is required; and

WHEREAS the grant agreement has been processed through the County Executive Contract Review Process subject to approval of the Department of Corporation Counsel and the Board of Commissioners Grant Acceptance Procedures.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners accepts grant funding from the State of Michigan in the amount of \$43,652 for Fiscal Year 2002.

BE IT FURTHER RESOLVED that the Chairperson of the Board of Commissioners is authorized to execute the grant agreement and to approve any grant extensions or changes, within fifteen percent (15%) of the original award, which are consistent with the original agreement as approved.

BE IT FURTHER RESOLVED that acceptance of this grant does not obligate the County to any future commitment.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of memo regarding Contract Review – Executive Office/Emergency Management, Executive Summary Oakland County Emergency Response and Preparedness Performance Grant Agreement 2001/2002, a letter from John Ort, Captain, Deputy State Director of Emergency Management and State of Michigan Emergency Management Performance Grant (EMPF) Agreement for FY 2002 on file in County Clerk's office.

FISCAL NOTE (MISC. #02078)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: COUNTY EXECUTIVE - EMERGENCY RESPONSE AND PREPAREDNESS – PERFORMANCE GRANT AGREEMENT FOR FISCAL YEAR 2002 ACCEPTANCE

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. Oakland County Emergency Management has been awarded grant funding by the State of Michigan EMPG/FEMA, Grant No. EMPG CFDA #83.552, for State funds in the amount of \$43,652 for the development and maintenance of an effective operational emergency management program capable of protecting life, property, and vital infrastructure in times of emergency.
2. This is the 30th year of grant acceptance for this program, the project consists of effort to plan, train, exercise, and evaluate capability and response readiness.
3. The Fiscal Year 2002 total award represents a reimbursement for a portion of salaries and is a pass-through of Federal Funds for which no County match is required.
4. The grant agreement has been processed through the County Executive Contract Review Process, and the Board of Commissioners Grant Acceptance Procedures, subject to ratification by the Oakland County Board of Commissioners.
5. Grant Funding is anticipated for Fiscal Year 2003 in the amount of \$43,652.
6. The Fiscal Year 2002 General Fund Budget for County Executive-Emergency Preparedness should be amended, as specified below, to recognize the revenues of the Performance Grant Agreement for Fiscal Year 2002 Acceptance for the period of October 1, 2001 through September 30, 2002 as follows:

| | <u>FY 2002</u> | <u>FY 2003</u> |
|--|----------------|----------------|
| Revenue | | |
| 1-11-101111-65001-0110 Disaster Ctr. Fed. Sub. | \$43,652 | \$43,652 |
| Expense | | |
| 2-90-290000-25000-2564 Contingency | \$43,652 | \$43,652 |
| | <u>\$ -0-</u> | <u>\$ -0-</u> |

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02079**

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: 52ND DISTRICT COURT, DIVISION IV – 2002 MICHIGAN DRUG COURT CONTINUATION GRANT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the 52nd District Court, Division IV (Troy) applied for a grant with the State Court Administrative Office (SCAO), Michigan Drug Court Grant Program with a granting period of January 1, 2002 through December 31, 2002; and

WHEREAS the grant awarded funding in the amount of \$170,426 of which \$50,000 is the State portion, \$64,926 is the County's match and \$55,500 will be derived from other sources of funding; and

WHEREAS the award from the SCAO is for \$50,000, \$64,926 is the County's in-kind match, \$5,500 will be funded from the City of Troy, and \$50,000 from other sources for a total of \$170,426 (a 12% variance from the application); and

WHEREAS the contract will require a twenty-five percent (25%) County Match of \$12,500 that must come from local or other sources and an undefined portion of that match must be cash; and

WHEREAS the actual County Match will be an in-kind match of \$64,926 and will not require an additional County appropriation; and

WHEREAS the court intends to continue the Drug Court to deal with the problems of increasing recidivism, increasing use of alcohol and illegal drugs, rising systems costs, and an increase in jail days ordered; and

WHEREAS to provide intensive probation supervision and frequent drug testing of defendants, one (1) part-time non-eligible Probation Officer I position, be continued in the Probation Unit, which will be covered by grant funds; and

WHEREAS the Court contracts with A.D.E. Inc. for its NEEDS assessment instrument; and

WHEREAS A.D.E. Inc. has case management software and an outcome assessment instrument available that will meet data reporting requirements for the State and Federal government; and

WHEREAS the cost of the case management software is \$2.00 per case, with the outcome assessment instrument provided at no additional cost; and

WHEREAS Miscellaneous Resolution #90004 established a fiscal policy to maintain proportionate funding for Federal, State and Private grants; and

WHEREAS the contract has been approved in accordance with the County Executive's Review Process.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners accepts the State Court Administrative Office, Michigan Drug Court Program Grant in the amount of \$170,426 which includes \$50,000 from the State, \$64,926 as the County's In-kind Match, \$5,500 from the City of Troy and \$50,000 from the other sources.

BE IT FURTHER RESOLVED that the Chairperson of the Board of Commissioners is authorized to execute the contract agreement and that the Chairperson may approve amendments and extensions up to fifteen (15%) percent variance from the award, consistent with the original agreement as approved.

BE IT FURTHER RESOLVED that acceptance of this grant is conditioned upon continued interpretation of the contract consistent with the February 6, 2001, letter from the Michigan Supreme Court, State Court Administrative Office, providing that assurance #4 of the grant application shall not be construed as a mandate for future funding of the program from the funding unit, said letter attached hereto and incorporated by reference herein.

BE IT FURTHER RESOLVED that one (1) part-time non-eligible special revenue Probation Officer I position (pos. #09716) be continued within the Probation Unit of the 52nd District Court, Division IV (Troy).

BE IT FURTHER RESOLVED that no positions may be filled nor expenditures authorized until a grant agreement is fully executed with the County's obligation limited to the grant funding period.

BE IT FURTHER RESOLVED that the court utilize the case management and outcome assessment instruments available through A.D.E. Inc.

BE IT FURTHER RESOLVED that the Court report semi-annually to the Public Services Committee and the Finance Committee on the effectiveness of the grant program.

BE IT FURTHER RESOLVED that continuation of the existing positions associated with this grant is contingent upon continuation of state funding.

Chairperson, on behalf of the Public Services Committee, I move adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of memos regarding Contract Review – 52-4 District Court, and 2002 SCAO Drug Court Contract, letter from Dawn Monk, Deputy State Court Administrator, and Michigan Supreme Court State Court Administrative Office Michigan Drug Court Grant Program 2002 Grant Contract on file in County Clerk's office.

FISCAL NOTE (MISC. #02079)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: 52nd DISTRICT COURT, DIVISION IV – 2002 MICHIGAN DRUG COURT CONTINUATION GRANT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, The Finance Committee has reviewed the above referenced resolution and finds:

1. The 52nd District Court, Division IV has received a grant from the State Court Administrator's Office (SCAO), Michigan Drug Court Program, for the period of January 1, 2002, through December 31, 2002.
2. The award from SCAO is for \$50,000. The total program effort is \$170,426 including a \$64,926 County in-kind match (utilizing current budgeted resources), a \$5,500 in-kind match from the City of Troy and \$50,000 in-kind match from the State of Michigan. The in-kind matches, since they represent current budgeted resources, will not be included in the special revenue budget.
3. A County cash match is required. However, because the County has met the match obligation with the in-kind services, the contribution of \$1 will constitute the required cash match.

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. Miscellaneous Resolution #99078 authorized a contract for the years 1999/2000/2001 between the County and Addison Township.
2. The Township of Addison has requested to enter into a five-year contract with the Oakland County Sheriff for fire dispatch services to the township beginning approximately April 1, 2002.
3. Contract rates are \$5,800 for 2002, \$6,000 for 2003, \$6,200 for 2004, \$6,400 for 2005 and \$6,600 for 2006.
4. The revenue generated from this contract will offset the Overtime in the Sheriff's Communications unit to cover the increased workload.
5. A budget amendment is recommended for Fiscal Year 2002 and Fiscal Year 2003 as follows:

| Fund | Dept | OCA | PCA | Object | <u>FY 2002</u> | <u>FY 2003</u> |
|---------|------|--------|--------|---------------------|-----------------|-----------------|
| Revenue | | | | | | |
| 101 | 43 | 01390 | 141000 | 0449 Dispatch Serv. | <u>\$ 2,899</u> | <u>\$ 5,899</u> |
| Expend. | | | | | | |
| 101 | 43 | 023901 | 41000 | 2002 Overtime | <u>\$ 2,899</u> | <u>\$ 5,899</u> |
| | | | | Total Expenditures | <u>\$ 2,899</u> | <u>\$ 5,899</u> |
| | | | | | <u>-0-</u> | <u>-0-</u> |

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02052**

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: SHERIFF'S DEPARTMENT – CONTRACT FOR FIRE DISPATCH SERVICES FOR THE CHARTER TOWNSHIP OF COMMERCE FOR 2002-2007

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS it is the policy of the Oakland County Board of Commissioners to permit the Sheriff's Department to enter into contractual agreements for the purpose of Fire Dispatch services; and

WHEREAS at the request of the Charter Township of Commerce the Sheriff's Department has been requested to dispatch fire calls for the Commerce Township Fire Department; and

WHEREAS Miscellaneous Resolution #01079 authorized a contract for the year 2001 between the County and Commerce Township; and

WHEREAS Corporation Counsel has reviewed this contract and is in agreement with the attached dispatch agreement; and

WHEREAS the Sheriff's Department along with the Department of Management and Budget is recommending the attached contract for dispatching services at the proposed rates of \$30,200 for 2002, \$31,500 for 2003, \$32,700 for 2004, \$33,700 for 2005 and \$35,000 for 2006 between the County of Oakland and Charter Township of Commerce.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes the Chairperson of the Board to enter into the attached Fire Dispatch Agreement with Charter Township of Commerce.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of 2002–2007 Fire Dispatch Service Agreement Between the County of Oakland and the Charter Township of Commerce on file in County Clerk's office.

FISCAL NOTE (MISC. #02052)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: SHERIFF'S DEPARTMENT - CONTRACT FOR FIRE DISPATCH SERVICE FOR THE CHARTER TOWNSHIP OF COMMERCE FOR 2002-2007

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. Miscellaneous Resolution #01079 authorized a contract for the year 2001 between the County and Commerce Township.
2. The Charter Township of Commerce has requested to enter into a five-year contract with the Oakland County Sheriff for fire dispatch services to the township beginning approximately April 1, 2002.
3. Contract rates are \$30,200 for 2002, \$31,500 for 2003, \$32,700 for 2004, \$33,700 for 2005 and \$35,000 for 2006.
4. The revenue generated from this contract will offset the Overtime in the Sheriff's Communications unit to cover the increased workload.
5. A budget amendment is recommended for Fiscal Year 2002 and Fiscal Year 2003 as follows:

| Fund | Dept | OCA | PCA | Object | FY 2002 | FY 2003 |
|--------------------|------|--------|-------|---------------------|----------|----------|
| Revenue | | | | | | |
| 101 | 43 | 013901 | 41000 | 0449 Dispatch Serv. | \$15,100 | \$30,850 |
| Expend. | | | | | | |
| 101 | 43 | 023901 | 41000 | 2002 Overtime | \$15,100 | \$30,850 |
| Total Expenditures | | | | | \$15,100 | \$30,850 |
| | | | | | -0- | -0- |

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02053**

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: SHERIFF'S DEPARTMENT - FIRE DISPATCH SERVICE FOR GROVELAND TOWNSHIP FOR 2002-2007

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS it is the policy of the Oakland County Board of Commissioners to permit the Sheriff's Department to enter into contractual agreements for the purpose of Fire Dispatch services; and

WHEREAS at the request of Groveland Township the Sheriff's Department has been dispatching fire calls for the Groveland Township Fire Department; and

WHEREAS Miscellaneous Resolution #99077 authorized a contract for the years 1999/2000/2001 between the County and Groveland Township; and

WHEREAS Groveland Township has requested that the Sheriff's Department continue to dispatch their fire calls; and

WHEREAS Corporation Counsel has reviewed this contract and is in agreement with the attached dispatch agreement; and

WHEREAS the Sheriff's Department along with the Department of Management and Budget is recommending the attached contract for dispatching services at the proposed rates of \$8,400 for 2002, \$8,700 for 2003, \$9,000 for 2004, \$9,300 for 2005 and \$9,600 for 2006 between the County of Oakland and the Township of Groveland.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes the Chairperson of the Board to enter into the attached Fire Dispatch Agreement with the Township of Groveland.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of 2002-2007 Fire Dispatch Service Agreement Between the County of Oakland and the Charter Township of Groveland on file in County Clerk's office.

FISCAL NOTE (MISC. #02053)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: SHERIFF'S DEPARTMENT - FIRE DISPATCH SERVICE FOR GROVELAND TOWNSHIP FOR 2002-2007

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. Miscellaneous Resolution #99077 authorized a contract for the years 1999/2000/2001 between the County and Groveland Township.
2. The Groveland Township has requested to enter into a five-year contract with the Oakland County Sheriff for fire dispatch services to the township beginning approximately April 1, 2002.
3. Contract rates are \$8,400 for 2002, \$8,700 for 2003, \$9,000 for 2004, \$9,300 for 2005 and \$9,600 for 2006.
4. The revenue generated from this contract will offset the Overtime in the Sheriff's Communications unit to cover the increased workload.
5. A budget amendment is recommended for Fiscal Year 2002 and Fiscal Year 2003 as follows:

| Fund | Dept | OCA | PCA | Object | FY 2002 | FY 2003 |
|--------------------|------|--------|-------|--------------------|------------|------------|
| Revenue | | | | | | |
| 101 | 43 | 013901 | 41000 | 0449 Dispatch Serv | \$ 4,200 | \$ 8,500 |
| Expend. | | | | | | |
| 101 | 43 | 023901 | 41000 | 2002 Overtime | \$ 4,200 | \$ 8,500 |
| Total Expenditures | | | | | \$ 4,200 | \$ 8,500 |
| | | | | | <u>-0-</u> | <u>-0-</u> |

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02054**

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: SHERIFF'S DEPARTMENT - FIRE DISPATCH SERVICE FOR CHARTER TOWNSHIP OF HIGHLAND FOR 2002-2007

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS it is the policy of the Oakland County Board of Commissioners to permit the Sheriff's Department to enter into contractual agreements for the purpose of Fire Dispatch services; and

WHEREAS at the request of the Charter Township of Highland, the Sheriff's Department has been dispatching fire calls for the Highland Township Fire Department; and

WHEREAS Miscellaneous Resolution #99076 authorized a contract for the years 1999/2000/2001 between the County and Charter Township of Highland; and

WHEREAS the Charter Township of Highland has requested that the Sheriff's Department continue to dispatch their fire calls; and

WHEREAS Corporation Counsel has reviewed this contract and is in agreement with the attached dispatch agreement; and

WHEREAS the Sheriff's Department along with the Department of Management and Budget is recommending the attached contract for dispatching services at the proposed rates of \$16,800 for 2002, \$17,500 for 2003, \$18,200 for 2004, \$18,800 for 2005 and \$19,400 for 2006 between the County of Oakland and the Charter Township of Highland.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes the Chairperson of the Board to enter into the attached Fire Dispatch Agreement with the Charter Township of Highland.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of 2002-2007 Fire Dispatch Service Agreement Between the County of Oakland and the Charter Township of Highland on file in County Clerk's office.

FISCAL NOTE (MISC. #02054)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: SHERIFF'S DEPARTMENT - FIRE DISPATCH SERVICE FOR CHARTER TOWNSHIP OF HIGHLAND FOR 2002-2007

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. Miscellaneous Resolution #99076 authorized a contract for the years 1999/2000/2001 between the County and the Charter Township of Highland.
2. The Charter Township of Highland has requested to enter into a five-year contract with the Oakland County Sheriff for fire dispatch services to the township beginning approximately April 1, 2002.
3. Contract rates are \$16,800 for 2002, \$17,500 for 2003, \$18,200 for 2004, \$18,800 for 2005 and \$19,400 for 2006.
4. The revenue generated from this contract will offset the Overtime in the Sheriff's Communications unit to cover the increased workload.
5. A budget amendment is recommended for Fiscal Year 2002 and Fiscal Year 2003 as follows:

| Fund | Dept | OCA | PCA | Object | FY 2002 | FY 2003 |
|--------------------|------|--------|-------|---------------------|------------|------------|
| Revenue | | | | | | |
| 101 | 43 | 013901 | 41000 | 0449 Dispatch Serv. | \$ 8,400 | \$17,150 |
| Expend. | | | | | | |
| 101 | 43 | 023901 | 41000 | 2002 Overtime | \$ 8,400 | \$17,150 |
| Total Expenditures | | | | | \$ 8,400 | \$17,150 |
| | | | | | <u>-0-</u> | <u>-0-</u> |

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02055**

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: SHERIFF'S DEPARTMENT - FIRE DISPATCH SERVICE FOR CHARTER TOWNSHIP OF INDEPENDENCE FOR 2002-2007

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS it is the policy of the Oakland County Board of Commissioners to permit the Sheriff's Department to enter into contractual agreements for the purpose of Fire Dispatch services; and

WHEREAS at the request of the Charter Township of Independence, the Sheriff's Department has been dispatching fire calls for the Independence Township Fire Department; and

WHEREAS Miscellaneous Resolution #99344 authorized a contract for the years 1999/2000/2001 between the County and Charter Township of Independence; and

WHEREAS the Charter Township of Independence has requested that the Sheriff's Department continue to dispatch their fire calls; and

WHEREAS Corporation Counsel has reviewed this contract and is in agreement with the attached dispatch agreement; and

WHEREAS the Sheriff's Department along with the Department of Management and Budget is recommending the attached contract for dispatching services at the proposed rates of \$30,200 for 2002, \$31,500 for 2003, \$32,700 for 2004, \$33,700 for 2005 and \$35,000 for 2006 between the County of Oakland and the Charter Township of Independence.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes the Chairperson of the Board to enter into the attached Fire Dispatch Agreement with the Charter Township of Independence.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Commissioners Minutes Continued. March 28, 2002

Copy of 2002-2007 Fire Dispatch Service Agreement Between the County of Oakland and the Charter Township of Independence on file in County Clerk's office.

FISCAL NOTE (MISC. #02055)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: SHERIFF'S DEPARTMENT - FIRE DISPATCH SERVICE FOR CHARTER TOWNSHIP OF INDEPENDENCE FOR 2002-2007

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. Miscellaneous Resolution #99344 authorized a contract for the years 1999/2000/2001 between the County and the Charter Township of Independence.
2. The Charter Township of Independence has requested to enter into a five-year contract with the Oakland County Sheriff for fire dispatch services to the township beginning approximately April 1, 2002.
3. Contract rates are \$30,200 for 2002, \$31,500 for 2003, \$32,700 for 2004, \$33,700 for 2005 and \$35,000 for 2006.
4. The revenue generated from this contract will offset Overtime in the Sheriff's Communications unit to cover the increased workload.
5. A budget amendment is recommended for FY 2002 and FY 2003 as follows:

| Fund | Dept | OCA | PCA | Object | FY 2002 | FY 2003 |
|---------|------|--------|-------|---------------------|----------|----------|
| Revenue | | | | | | |
| 101 | 43 | 013901 | 41000 | 0449 Dispatch Serv. | \$15,100 | \$30,850 |
| Expend. | | | | | | |
| 101 | 43 | 023901 | 41000 | 2002 Overtime | \$15,100 | \$30,850 |
| | | | | Total Expenditures | \$15,100 | \$30,850 |
| | | | | | -0- | -0- |

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02056**

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: SHERIFF'S DEPARTMENT - POLICE DISPATCH SERVICE FOR THE CITY OF THE VILLAGE OF CLARKSTON FOR 2002-2007

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS it is the policy of the Oakland County Board of Commissioners to permit the Sheriff's Department to enter into contractual agreements for the purpose of Police Dispatch services; and

WHEREAS at the request of the City of the Village of Clarkston the Sheriff's Department has been dispatching police calls for the City of the Village of Clarkston Police Department; and

WHEREAS Miscellaneous Resolution #99074 authorized a police dispatch contract for the years 1999/2000/2001 between the County and the City of the Village of Clarkston; and

WHEREAS the City of the Village of Clarkston has requested that the Sheriff's Department continue to dispatch their police calls; and

WHEREAS Corporation Counsel has reviewed this contract and is in agreement with the attached dispatch agreement; and

WHEREAS the Sheriff's Department along with the Department of Management and Budget is recommending the attached contract for dispatching services at a flat rate of \$4,200 per year for five years, between the County of Oakland and the City of the Village of Clarkston.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes the Chairperson of the Board to enter into the attached Police Dispatch Agreement with the City of the Village of Clarkston.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of 2002-2007 Police Dispatch Service Agreement Between the County of Oakland and the City of the Village of Clarkston on file in County Clerk's office.

FISCAL NOTE (MISC. #02056)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: SHERIFF'S DEPARTMENT - POLICE DISPATCH SERVICE FOR THE CITY OF THE VILLAGE OF CLARKSTON FOR 2002-2007

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. Miscellaneous Resolution #99074 authorizes a contract for the years 1999/2000/2001 between the County and the City of the Village of Clarkston.
2. The City of the Village of Clarkston has requested to enter into a five-year contract with the Oakland County Sheriff for police dispatch services to the township beginning approximately April 1, 2002.
3. The contract is for a flat rate of \$4,200 per year for five (5) years.
4. The revenue generated from this contract will offset the Overtime in the Sheriff's Communications unit to cover the increased workload.
5. A budget amendment is recommended for Fiscal Year 2002 and Fiscal Year 2003 as follows:

| Fund | Dept | OCA | PCA | Object | FY 2002 | FY 2003 |
|---------|------|--------|-------|---------------------|------------|------------|
| Revenue | | | | | | |
| 101 | 43 | 013901 | 41000 | 0449 Dispatch Serv. | \$ 2,100 | \$ 4,200 |
| Expend. | | | | | | |
| 101 | 43 | 023901 | 41000 | 2002 Overtime | \$ 2,100 | \$ 4,200 |
| | | | | Total Expenditures | \$ 2,100 | \$ 4,200 |
| | | | | | <u>-0-</u> | <u>-0-</u> |

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***MISCELLANEOUS RESOLUTION #02057**

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: SHERIFF'S DEPARTMENT - POLICE DISPATCH SERVICE FOR OAKLAND COMMUNITY COLLEGE FOR 2002-2007

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS it is the policy of the Oakland County Board of Commissioners to permit the Sheriff's Department to enter into contractual agreements for the purpose of Police Dispatch services; and

WHEREAS at the request of Oakland Community College the Sheriff's Department has been dispatching police calls for Oakland Community College police; and

WHEREAS Miscellaneous Resolution #99075 authorized a police dispatch contract for the years 1999/2000/2001 between the County and Oakland Community College; and

WHEREAS Oakland Community College has requested that the Sheriff's Department continue to dispatch their police calls; and

WHEREAS Corporation Counsel has reviewed this contract and is in agreement with the attached dispatch agreement; and

WHEREAS the Sheriff's Department along with the Department of Management and Budget is recommending the attached contract for dispatching services at the proposed rates of \$58,000 for 2002, \$60,000 for 2003, \$61,800 for 2004, \$63,600 for 2005 and \$65,520 for 2006 between the County of Oakland and Oakland Community College.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes the Chairperson of the Board to enter into the attached Police Dispatch Agreement with Oakland Community College.

Commissioners Minutes Continued. March 28, 2002

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.
PUBLIC SERVICES COMMITTEE

Copy of 2002-2007 Police Dispatch Service Agreement Between the County of Oakland and Oakland County Community College on file in County Clerk's office.

FISCAL NOTE (MISC. #02057)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: SHERIFF'S DEPARTMENT-POLICE DISPATCH SERVICE FOR OAKLAND COMMUNITY COLLEGE FOR 2002-2007

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. Miscellaneous Resolution #99075 authorized a contract for the years 1999/2000/2001 between the County and Oakland Community College.
2. Oakland Community College has requested to enter into a five-year contract with the Oakland County Sheriff for police dispatch services to the college beginning approximately April 1, 2002.
3. Contract rates are \$58,000 for 2002, \$60,000 for 2003, \$61,800 for 2004, \$63,600 for 2005 and \$65,520 for 2006.
4. The revenue generated from this contract will offset Overtime in the Sheriff's Communications unit to cover the increased workload.
5. A budget amendment is recommended for Fiscal Year 2002 and Fiscal Year 2003 as follows:

| Fund | Dept | OCA | PCA | Object | <u>FY 2002</u> | <u>FY 2003</u> |
|---------|------|--------|-------|---------------------|-----------------|-----------------|
| Revenue | | | | | | |
| 101 | 43 | 013901 | 41000 | 0449 Dispatch Serv. | <u>\$29,000</u> | <u>\$59,000</u> |
| Expend. | | | | | | |
| 101 | 43 | 023901 | 41000 | 2002 Overtime | <u>\$29,000</u> | <u>\$59,000</u> |
| | | | | Total Expenditures | <u>\$29,000</u> | <u>\$59,000</u> |
| | | | | | -0- | -0- |

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***REPORT (MISC #02059)**

BY: Personnel Committee, Nancy Dingeldey, Chairperson

IN RE: SHERIFF'S DEPARTMENT - CONTRACT AMENDMENT #3 FOR LAW ENFORCEMENT SERVICES IN THE CHARTER TOWNSHIP OF OXFORD 1999-2003

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

The Personnel Committee, having reviewed Miscellaneous Resolution #02059 on March 20, 2002, recommends the resolution be adopted.

Chairperson, on behalf of the Personnel Committee, I move the acceptance of the foregoing report.

PERSONNEL COMMITTEE

MISCELLANEOUS RESOLUTION #02059

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: SHERIFF'S DEPARTMENT - CONTRACT AMENDMENT #3 FOR LAW ENFORCEMENT SERVICES IN THE CHARTER TOWNSHIP OF OXFORD 1999-2003

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS Charter Township of Oxford has contracted with the Oakland County Sheriff's Department to provide law enforcement services for the Township (Miscellaneous Resolution #00001); and

WHEREAS paragraph 23 of this contract provides that an amendment to this contract must be approved by concurrent resolutions of both the Oakland County Board of Commissioners and the Oxford Township Board; and

WHEREAS Charter Township of Oxford has approved a proposed amendment to the contract (Schedule A and A-1, Sheriff's Deputies Contracted) which would add one (1) Lieutenant and bring the total number of contracted officers to fourteen (14); and

WHEREAS the Sheriff has agreed to add one (1) Lieutenant for the Charter Township of Oxford under the terms of this contract.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners approves an amendment to the original Schedule A (Sheriff Deputies Contracted) of the Oakland County Sheriff's Department 1999-2003 Law Enforcement Services Agreement with the Charter Township of Oxford to add one (1) Lieutenant.

BE IT FURTHER RESOLVED that one (1) Lieutenant position be created in the Contracted Patrol Unit, Patrol Services Division of the Sheriff's Department.

BE IT FURTHER RESOLVED that one (1) marked patrol vehicle (with mobile, prep and MDC) be added to the County fleet.

BE IT FURTHER RESOLVED that this amendment will take effect on March 30, 2002.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of Schedule A , Schedule A-1, and Oakland County Sheriff's Department 1999-2003 Law Enforcement Services Agreement with Charter Township of Oxford Amendment 3 on file in County Clerk's office.

FISCAL NOTE (MISC #02059)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: SHERIFF'S DEPARTMENT-CONTRACT AMENDMENT #3 FOR LAW ENFORCEMENT SERVICES IN THE CHARTER TOWNSHIP OF OXFORD 1999-2003

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. The Charter Township of Oxford has requested an amendment to the law enforcement services contract with the Oakland County Sheriff, beginning March 30, 2002.
2. This amendment adds one (1) Lieutenant in the Contracted Patrol Unit, Patrol Services Division.
3. This change also requires the addition of one (1) marked vehicle with mobile and prep radios to the County fleet. Funds for the Capital costs are available in the Non-Departmental Contingency account.
4. Total operating costs and revenues equal \$48,716 for Fiscal Year 2002 and \$107,868 for Fiscal Year 2003.
5. A budget amendment for Fiscal Year 2002 and Fiscal Year 2003 is recommended as follows:

| Fund | Dept | OCA | PCA | Object | | FY 2002 | FY 2003 |
|---------|------|-------|-------|--------|--------------------|----------|-----------|
| Revenue | | | | | | | |
| 101 | 43 | 13601 | 30000 | 985 | Contract Revenue | \$48,716 | \$107,868 |
| Expend | | | | | | | |
| 101 | 43 | 23601 | 31130 | 2001 | SALARY TOTAL | \$28,508 | \$ 63,122 |
| 101 | 43 | 23601 | 31130 | 2075 | FRINGE BENE. TOTAL | \$12,719 | \$ 28,160 |
| 101 | 43 | 23601 | 30000 | 6660 | Radio Rental | \$ 634 | \$ 1,404 |
| 101 | 43 | 23601 | 30000 | 6661 | Transportation | 3,166 | 7,011 |
| 101 | 43 | 23901 | 40000 | 4044 | Deputy Supplies | 201 | 445 |

Commissioners Minutes Continued. March 28, 2002

| | | | | | | | |
|---------------------------|----|--------|-------|------|-----------------------|-----------------|------------------|
| 101 | 43 | 23201 | 10000 | 3784 | Uniform Cost | 207 | 458 |
| 101 | 43 | 23301 | 20000 | 6636 | Info Tech Operations | 85 | 190 |
| 101 | 43 | 23101 | 10000 | 6677 | Liability Ins | <u>976</u> | <u>2,161</u> |
| | | | | | OPERATING TOTAL | \$ 5,269 | \$ 11,669 |
| 101 | 43 | 23601 | 30000 | 6024 | CLEMIS | \$ 103 | \$ 229 |
| 101 | 43 | 23901 | 41000 | 2002 | Dispatch | <u>2,117</u> | <u>4,688</u> |
| | | | | | OPER. SUPPORT TOTAL | \$2,220 | \$ 4,917 |
| | | | | | TOTAL COST | <u>\$48,716</u> | <u>\$107,868</u> |
| Capital Costs | | | | | | | |
| 101 | 43 | 33601 | 30000 | 8001 | Motor Pool Transfer | \$20,773 | |
| 101 | 43 | 33601 | 30000 | 8001 | Radio Transfer | 4,335 | |
| 101 | 43 | 33601 | 30000 | 8001 | Computer Transfer | 2,450 | |
| 101 | 90 | 290000 | 25000 | 2564 | Contingency | <u>(27,558)</u> | |
| | | | | | | \$ 0 | |
| MOTOR POOL FUND | | | | | | | |
| Revenue | | | | | | | |
| 661 | 13 | 661001 | 10 | 635 | Leased Equipment | \$ 3,166 | \$ 7,011 |
| Operating Transfer | | | | | | | |
| 661 | 13 | 661003 | 10 | 1701 | Operating Transfer In | <u>20,773</u> | |
| | | | | | | \$23,939 | \$ 7,011 |
| Expense | | | | | | | |
| 661 | 13 | 661002 | 10 | 3903 | Depreciation | \$ 3,166 | \$ 7,011 |
| 661 | 13 | 661002 | 10 | 4264 | Leased Vehicles | <u>20,773</u> | |
| | | | | | | \$23,939 | \$ 7,011 |
| RADIO COMMUNICATIONS FUND | | | | | | | |
| Revenue | | | | | | | |
| 660 | 23 | 660711 | 60005 | 635 | Leased Equipment | \$ 634 | \$ 1,404 |
| Operating Transfer | | | | | | | |
| 660 | 23 | 660713 | 60005 | 1701 | Operating Transfer In | <u>4,335</u> | |
| | | | | | | \$ 4,969 | \$ 1,404 |
| Expense | | | | | | | |
| 660 | 23 | 660712 | 60005 | 3900 | Depreciation | \$ 634 | \$ 1,404 |
| General Ledger | | | | | | | |
| 660 | 23 | 660712 | 60005 | 8005 | Est. Profit/Loss | <u>4,335</u> | |
| | | | | | | \$ 4,969 | \$ 1,404 |
| INFO TECH - CLEMIS FUND | | | | | | | |
| Revenue | | | | | | | |
| 635 | 23 | 635111 | 30001 | 583 | In-Car Terminals | \$ 103 | \$ 229 |
| Operating Transfer | | | | | | | |
| 635 | 23 | 635113 | 30001 | 1701 | Operating Transfer In | <u>2,450</u> | |
| | | | | | | \$2,553 | \$ 229 |
| Expense | | | | | | | |
| 635 | 23 | 635152 | 30001 | 3900 | Depreciation | \$ 103 | \$ 229 |
| General Ledger | | | | | | | |
| 635 | 23 | 635152 | 30001 | 8005 | Est. Profit/Loss | <u>2,450</u> | |
| | | | | | | \$2,553 | \$ 229 |

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***REPORT (MISC. #02060)**

BY: Personnel Committee, Nancy Dingeldey, Chairperson

RE: SHERIFF'S DEPARTMENT – IMPLEMENTATION OF A MEDICAL AND FIRE DISPATCH SYSTEM AND PERSONNEL ACTIONS

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

The Personnel Committee, having reviewed Miscellaneous Resolution #02060 on March 20, 2002, recommends the resolution be adopted.

Chairperson, on behalf of the Personnel Committee, I move the acceptance of the foregoing report.

PERSONNEL COMMITTEE

MISCELLANEOUS RESOLUTION #02060

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: SHERIFF'S DEPARTMENT – IMPLEMENTATION OF A MEDICAL AND FIRE DISPATCH SYSTEM AND PERSONNEL ACTIONS

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Sheriff's Department provides emergency dispatching services to cities, villages and townships in Oakland County; and

WHEREAS emergency calls often require medical assistance and pre-arrival instructions; and

WHEREAS the Sheriff's Department receives all cellular 911 calls in Oakland County from M-59 north and numerous calls south of M-59 many which involve medical emergencies, and those calls are increasing by a rate of 50% every year; and

WHEREAS until now cities, villages and townships in Oakland County have relied on receiving medical instructions from the companies providing medical transportation; and

WHEREAS most cities, villages and townships serviced by the Sheriff's Department have their own medical transportation and are in need of emergency medical dispatching services; and

WHEREAS to ensure prompt and accurate processing of calls for emergency medical assistance, the Sheriff's Department is proposing the implementation of a medical and fire priority dispatch system; and

WHEREAS to coordinate these changes the Sheriff's Department is requesting the creation of a new classification and one (1) position titled Sheriff Communications Quality Assurance Supervisor at salary grade 11, Overtime Non-Exempt.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners approves the implementation of a medical and fire priority dispatch system in the Sheriff's Communications Center.

BE IT FURTHER RESOLVED that a new classification be created titled Sheriff Communications Quality Assurance Supervisor at salary grade 11, Overtime Non-Exempt.

BE IT FURTHER RESOLVED that one (1) Sheriff Communications Quality Assurance Supervisor position be created in the Communications Unit, Technical Services Division of the Sheriff's Department.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of Sheriff Communication Quality Assurance-Supervisor Description and Qualifications on file in County Clerk's office.

FISCAL NOTE (MISC. #02060)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: SHERIFF'S DEPARTMENT - IMPLEMENTATION OF A MEDICAL AND FIRE DISPATCH SYSTEM AND PERSONNEL ACTIONS

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above named Miscellaneous Resolution and finds:

1. The Sheriff's Department provides emergency dispatching services to cities, townships and villages in Oakland County that often require medical assistance and pre-arrival instructions.
2. Most cities, townships and villages have their own medical transportation and are in need of emergency medical dispatching services.
3. The resolution authorizes the implementation of a medical and fire dispatching system and the creation of one (1) Sheriff Communications Quality Assurance-Supervisor in the Sheriff's Communications Unit, Technical Services Division.

Commissioners Minutes Continued. March 28, 2002

4. Funds are available in General Fund Non-Department Office Automation Account for the implementation of the medical/fire dispatch system.
5. Operating costs equal \$27,986 for Fiscal Year 2002 and \$60,637 for Fiscal Year 2003.
6. A budget amendment is recommended for Fiscal Year 2002 and Fiscal Year 2003 as follows:

| Fund | Dept | OCA | PCA | Object | <u>FY 2002</u> | <u>FY 2003</u> |
|--------|------|--------|-------|------------------------|----------------|----------------|
| Expend | | | | | | |
| 101 | 90 | 290000 | 25000 | 9066 Office Automation | (\$137,916) | |
| 101 | 43 | 023901 | 41000 | 2002 Overtime | (\$ 27,986) | (\$60,637) |
| 101 | 43 | 023901 | 41000 | 2001 Salary | \$ 19,990 | \$43,312 |
| 101 | 43 | 023901 | 41000 | 2075 F.B. | 7,996 | 17,325 |
| 101 | 43 | 033901 | 30000 | 8001 Transfer Out | 137,916 | |
| | | | | Total | <u>\$ -0-</u> | <u>\$ -0-</u> |

| | | | | | | |
|---------------|----|--------|-------|------------------------|-----------|--|
| Capital Costs | | | | | | |
| 101 | 43 | 033901 | 30000 | 8001 Computer Transfer | \$137,916 | |
| | | | | Total Costs | \$137,916 | |

| | | | | | | |
|-----------|--------|--------|-------|---------------------------|---------------|--|
| Info Tech | CLEMIS | | | | | |
| Revenue | | | | | | |
| 635 | 23 | 635111 | 15003 | 171 Operating Transfer In | \$137,916 | |
| Expend | | | | | | |
| 635 | 23 | 635152 | 30001 | 3596 Software Purchase | \$ 76,843 | |
| 635 | 23 | 635152 | 30001 | 3704 Training | 61,073 | |
| | | | | Total | <u>\$ -0-</u> | |

FINANCE COMMITTEE

(The vote for this motion appears on page 151.)

***REPORT (MISC. #02062)**

BY: Personnel Committee, Nancy Dingeldey, Chairperson

IN RE: 52ND DISTRICT COURT/SHERIFF'S DEPARTMENT - REQUEST FOR ADDITIONAL SECURITY AT 52ND DISTRICT COURT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

The Personnel Committee, having reviewed Miscellaneous Resolution #02062 on March 20, 2002, recommends the resolution be adopted.

Chairperson, on behalf of the Personnel Committee, I move the acceptance of the foregoing report.

PERSONNEL COMMITTEE

MISCELLANEOUS RESOLUTION #02062

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: 52ND DISTRICT COURT/SHERIFF'S DEPARTMENT - REQUEST FOR ADDITIONAL SECURITY AT 52ND DISTRICT COURT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS Security for the County Courthouse was instituted in late 1992 under the direction of the Sheriff; and

WHEREAS since 1992 this program has expanded to include security for the 52nd District Courts in Rochester Hills, Troy, and Clarkston, as Novi already had Court Security; and

WHEREAS recently the Michigan Supreme Court Administrative Office conducted a security study of the 52nd District Court and recommended the implementation of certain actions; and

WHEREAS a 52nd District Court Security Review Committee was established and comprised of representatives from the Court, the Sheriff's Department, and the Facilities Management Department; and

Commissioners Minutes Continued. March 28, 2002

WHEREAS the Fiscal Year 2002 Adopted Budget approved funding of \$244,000 for 52nd District Court Security Equipment; and

WHEREAS the Fiscal Year 2001 Year-End Report and Budget Amendments authorized the designation of funds for security enhancements; and

WHEREAS the 52nd District Court is now requesting the purchase and installation of metal detection and x-ray equipment and facility alterations to address security concerns at the court public areas and entrances, as well as in the courtrooms; and

WHEREAS a uniformed law enforcement presence would provide the ability to respond quickly to and control situations, minimizing the risk to both the public and District Court staff; and

WHEREAS additional staff will be required to operate the security equipment and provide security at each location; and

WHEREAS four (4) full-time eligible Deputy I positions and three (3) part-time non-eligible Court Deputy II positions at 1,640 hours each are requested to provide adequate coverage of one (1) Deputy I and one (1) Court Deputy II each at the 52nd District Court First, Third, and Fourth Divisions, and one (1) Deputy I at the Second Division.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes the 52nd District Court to purchase and implement the utilization of metal detection and x-ray equipment and facility alterations.

BE IT FURTHER RESOLVED that the Oakland County Board of Commissioners authorizes the creation of four GF/GP (4) full-time eligible Deputy I positions and three GF/GP (3) part-time non-eligible Court Deputy II positions at 1,640 hours each in the Sheriff/Corrective Services-Satellite Facilities/Courthouse Security Unit, to provide one (1) Deputy I and one (1) Court Deputy II each at the 52nd District Court First, Third, and Fourth Divisions, and one (1) Deputy I at the Second Division.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

REPORT (MISC. #02062)

BY: Planning and Building Committee, Charles Palmer, Chairperson

IN RE: 52ND DISTRICT COURT/SHERIFF'S DEPARTMENT - REQUEST FOR ADDITIONAL SECURITY AT 52ND DISTRICT COURT

To the Oakland County Finance Committee

Chairperson, Ladies and Gentlemen:

The Planning and Building Committee, having reviewed the need to purchase and install metal detection and x-ray equipment along with facility alterations to address security concerns at the 52nd District Courts and the Facilities Management Report dated March 19, 2002, recommends approval of the project.

The Committee further recommends funding for the total project cost of \$210,000 including contingency be approved.

Chairperson, on behalf of the Planning and Building Committee, I submit the foregoing report.

PLANNING AND BUILDING COMMITTEE

FISCAL NOTE (MISC. #02062)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: 52ND DISTRICT COURT/SHERIFF'S DEPARTMENT - REQUEST FOR ADDITIONAL SECURITY AT 52ND DISTRICT COURT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. The Michigan Supreme Court Administrative Office conducted a security study of the 52nd District Court and recommended the implementation of enhanced security measures.
2. The Oakland County 52nd District Court Security Committee recommend the creation of (4) full-time eligible Deputy I positions, and (3) part-time non-eligible Court Deputy II positions at 1,640 hours each, each new position includes salary and fringe benefit cost and associated operating cost of the positions.
3. The funding for the positions and the associated operating cost is available in General Fund/General Purpose Non-Departmental Contingency in the amount of \$121,411 for Fiscal Year 2002 and \$273,211 for Fiscal Year 2003.

4. The Fiscal Year 2003 Capital Improvement Program includes provision for the purchase and installation of this equipment in the 52nd Division District Court Security Equipment Project. Based on review of current projects, funding is available for this project in Fiscal Year 2002.
5. The project includes purchase and installation of x-ray metal detectors and related equipment and installation of bullet resistant materials for judge and magistrate benches and court staff counters for the four courts at an estimated cost of \$210,000 including contingency.
6. Funding in the amount of \$210,000 is available for transfer from the Capital Improvement Program/Building Fund (#401) to the Project Work Order Fund (#404) to establish the 52nd Division District Court Security Equipment Project.
7. The Fiscal Year 2002 and Fiscal Year 2003 Budgets are amended as follows:

| | <u>FY 2002</u> | <u>FY 2003</u> |
|---|-------------------|------------------|
| Building Improvement Fund #401 | | |
| 3-14-210006-10000-8001 Oper Trans Out (\$210,000) | | |
| Project Work Order Fund #404 | | |
| 3-14-310007-80273-1701 Oper Trans In | 210,000 | |
| | <u>\$ -0-</u> | |
| General Fund(101) | | |
| Expenditures | | |
| 2-90-290000-25000-2564 | | |
| Contingency | (\$121,411) | (\$273,211) |
| Dept. 43 Sheriff Dept. – Corrective Svcs Satellite Fac. Fund(101) | | |
| (4)FTE Deputy I, & (3) PTNE Court Deputy II | | |
| 2-43-023401-42100-2001 Salaries | \$ 92,629 | \$208,727 |
| 2-43-023401-42100-2074 Fringes | 24,446 | 55,090 |
| 2-43-023401-42100-4044 Deputy Supplies | 1,409 | 3,052 |
| 2-43-023401-42100-4048 Deputy Uniform Ex | 1,447 | 3,136 |
| 2-43-023401-42100-6660 Radio Commun. | 1,480 | 3,206 |
| Sub-total | <u>\$ 121,411</u> | <u>\$273,211</u> |
| Net Expenditures | <u>\$ -0-</u> | <u>\$ -0-</u> |

FINANCE COMMITTEE

Vote on resolutions on the Consent Agenda:

AYES: Appel, Brian, Buckley, Causey-Mitchell, Coleman, Crawford, Dingeldey, Douglas, Galloway, Garfield, Gregory, Law, McPherson, Melton, Middleton, Moffitt, Moss, Obrecht, Palmer, Patterson, Sever, Suarez, Webster, Amos. (24)

NAYS: None. (0)

A sufficient majority having voted therefore, the resolutions on the Consent Agenda, were adopted with accompanying reports being accepted.

REPORT (MISC. #02041)

BY: Personnel Committee, Nancy Dingeldey, Chairperson

IN RE: DEPARTMENT OF MANAGEMENT AND BUDGET/FISCAL SERVICES – CREATION OF ACCOUNTANT III POSITION FOR GRANTS ACCOUNTING

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

The Personnel Committee, having reviewed Miscellaneous Resolution #02041 on March 20, 2002, recommends the resolution be adopted.

Chairperson, on behalf of the Personnel Committee, I move the acceptance of the foregoing report.

PERSONNEL COMMITTEE

MISCELLANEOUS RESOLUTION #02041

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: DEPARTMENT OF MANAGEMENT AND BUDGET / FISCAL SERVICES - CREATION OF ACCOUNTANT III POSITION FOR GRANTS ACCOUNTING

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS during the past eight years, Oakland County has made a concerted effort to obtain grant funding from Federal, State, and private sources in order to expand services to its citizens without expenditure of General Fund dollars; and

WHEREAS during this time period the County has contracted with an outside firm to expand grant opportunities, has employed a Grant Writer to assist departments in applying for grants, and has created a Grant Administrator position to assist with grant compliance; and

WHEREAS these efforts have been successful in that Oakland County has expanded the dollar value of grants from the 1994 amount of \$11,874,980 to the FY 2001 amount of \$21,379,403, an 80% increase, three times the rate of inflation; and

WHEREAS during the same time period that grant volume increased 80%, the Grants Accounting Unit, which is responsible for the accounting and financial reporting related to grants, experienced a 33% reduction in staff, from six (6) full-time employees to four (4) full-time employees; and

WHEREAS of the four current positions in the Grants Accounting Unit, one Accountant III position is dedicated full-time, and is paid from Community Development grants, and one Accountant II position is dedicated full-time, and is paid from Workforce Development grants; and

WHEREAS this configuration leaves only one Accountant I and one Supervisor, paid from General Fund allocations, responsible for the accounting and financial reporting of most of the remaining grants received by the County; and

WHEREAS the aforementioned increase in workload and the increased complexity of reporting requirements is making it impossible for the current Grant Accounting staff to maintain their required functions resulting in untimely or inaccurate grant reporting potentially leading to disallowed cost, which would require payback from the County General Fund, or potentially the loss of future grant opportunities; and

WHEREAS the addition of one (1) General Fund / General Purpose funded Accountant III position would place the County in a better position to meet all grant accounting and financial reporting requirements; and

WHEREAS the annual cost for an Accountant III position equals \$70,277, including \$45,634 in salary, \$18,254 in fringe benefits, and \$6,389 in operating. Cost for the balance of FY 2002 equals \$27,530; and WHEREAS due to the work of Fiscal Services staff, in conjunction with private firm Maximus, Inc., there has been an increase in General Fund indirect cost revenue which can be used to cover the cost of an additional Accountant III position.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners authorizes the creation of one (1) General Fund / General Purpose funded Accountant III position in the Fiscal Services Division / Grants Accounting Unit, to be funded by revenue generated from indirect cost charges to grants.

BE IT FURTHER RESOLVED that the FY 2002 and FY 2003 Biennial Budget should be amended, as specified below, to provide the resources to fund the additional Accountant III position:

| | | <u>FY 2002</u> | <u>FY 2003</u> |
|----------------------|-------------------|-----------------|-----------------|
| Revenue | | | |
| 90-130000-12000-0585 | Indirect Cost | \$27,530 | \$70,277 |
| Expenditures | | | |
| 12-622200-28000-2001 | Salaries | \$17,551 | \$45,634 |
| 12-622200-28000-2074 | Fringe Benefits | 7,021 | 18,254 |
| 12-622200-28000-6636 | I.T. Operations | 2,188 | 5,689 |
| 12-622200-28000-6675 | Telephone Comm. | 270 | 700 |
| 12-622200-28000-4101 | Expend. Equipment | 500 | -0- |
| | | <u>\$27,530</u> | <u>\$70,277</u> |
| | | <u>\$ -0-</u> | <u>\$ -0-</u> |

FINANCE COMMITTEE

Commissioners Minutes Continued. March 28, 2002

Moved by Douglas supported by Palmer the Personnel Committee Report be accepted.

A sufficient majority having voted therefore, the report was accepted.

Moved by Douglas supported by Palmer the resolution be adopted.

AYES: Brian, Buckley, Causey-Mitchell, Coleman, Crawford, Dingeldey, Douglas, Galloway, Garfield, Gregory, Law, McPherson, Melton, Middleton, Moffitt, Moss, Obrecht, Palmer, Patterson, Sever, Suarez, Taub, Webster, Amos, Appel. (25)
NAYS: None. (0)

A sufficient majority having voted therefore, the resolution was adopted.

MISCELLANEOUS RESOLUTION #02080

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: FACILITIES MANAGEMENT – AUTHORIZATION TO PROCEED AND APPROPRIATION OF FUNDS FOR 2002 ELECTRICAL UPGRADES PROJECT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the FY 2002 Capital Improvement Program includes provision for the 2002 Electrical Upgrades Project; and

WHEREAS the project includes electrical upgrades at the North Oakland Health Department, South Oakland Health Department, and for the Service Center Electrical Coordination Project to meet current electrical, ADA, and safety code requirements and to protect County equipment and facilities from power fluctuations and distribution line failures; and

WHEREAS total project costs, including required electrical design, testing, and construction, are estimated to be \$148,000, including contingency; and

WHEREAS upgrades will be performed by in-house staff and by outside contractors obtained through the Purchasing Division; and

WHEREAS funding in the amount of \$148,000 is available for transfer from the FY 2002 Capital Improvement Program/Building Improvement Fund (#401) to the Project Work Order Fund (#404) for the 2002 Electrical Upgrades Project.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners authorizes the 2002 Electrical Upgrades Project in the amount of \$148,000.

BE IT FURTHER RESOLVED that the Board of Commissioners authorizes transfer of funding in the amount of \$148,000 from the Capital Improvement Program/Building Fund (#401) to the Project Work Order Fund (#404) to establish the 2002 Electrical Upgrades Project.

BE IT FURTHER RESOLVED that the FY 2002 Budget is amended as follows:

| | |
|---|----------------|
| Building Improvement Fund #401 | |
| 3-14-210006-10000-8001 Operating Transfer Out | (\$148,000) |
| Project Work Order Fund #404 | |
| 3-14-310007-80263-1701 Operating Transfer In | <u>148,000</u> |
| | <u>\$ -0-</u> |

Chairperson, on behalf of the Finance Committee, I move the adoption of the foregoing resolution.

FINANCE COMMITTEE

REPORT (MISC. #02080)

BY: Planning and Building Committee, Charles Palmer, Chairperson

IN RE: AUTHORIZATION TO PROCEED AND APPROPRIATION OF FUNDS FOR ELECTRICAL UPGRADES AT NORTH OAKLAND HEALTH DEPARTMENT, SOUTH OAKLAND HEALTH DEPARTMENT, AND SERVICE CENTER ELECTRICAL COORDINATION PROJECT

To the Oakland County Finance Committee

Chairperson, Ladies and Gentlemen:

The Planning and Building Committee, having reviewed the need of electrical upgrades at North Oakland Health Department, South Oakland Health Department and Service Center Electrical Coordination Project, and the Department of Facilities Management report dated March 19, 2002, recommends

Commissioners Minutes Continued. March 28, 2002

approval of the Electrical Upgrades at North Oakland Health Department, South Oakland Health Department, and Service Center Electrical Coordination Project. The Committee further recommends funding for the project cost of \$148,000.00 including contingency, be approved. Additionally, the Planning and Building Committee supports the attached Finance Committee Resolution.

Chairperson, on behalf of the Planning and Building Committee, I submit the foregoing report.

PLANNING AND BUILDING COMMITTEE

Moved by Douglas supported by Buckley the Planning and Building Committee Report be accepted.

A sufficient majority having voted therefore, the report was accepted.

Moved by Douglas supported by Buckley that resolution be adopted.

AYES: Buckley, Causey-Mitchell, Coleman, Crawford, Dingeldey, Douglas, Galloway, Garfield, Gregory, Law, McPherson, Melton, Middleton, Moffitt, Moss, Obrecht, Palmer, Patterson, Sever, Suarez, Taub, Webster, Amos, Appel, Brian. (25)

NAYS: None. (0)

A sufficient majority having voted therefore, the resolution was adopted.

REPORT (MISC. #02081)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: CLERK/REGISTER OF DEEDS - ACCEPTANCE OF COUNTY SURVEY AND REMONUMENTATION GRANT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

The Finance Committee, having reviewed the above referenced resolution on March 21, 2002, reports with the recommendation that the resolution be adopted with an amendment to insert the following language as the first BE IT FURTHER RESOLVED:

BE IT FURTHER RESOLVED that the Chairperson of the Oakland County Board of Commissioners is authorized to executive the grant agreement and to approve any grant extensions or changes, within fifteen percent (15%) of the original award, which are consistent with the original agreement as approved.

Chairperson, I move acceptance of the foregoing report.

FINANCE COMMITTEE

MISCELLANEOUS RESOLUTION #02081

BY: General Government Committee, William R. Patterson, Chairperson

IN RE: CLERK/REGISTER OF DEEDS - ACCEPTANCE OF COUNTY SURVEY AND REMONUMENTATION GRANT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS this is an ongoing grant to be funded by the Michigan Department of Commerce for the calendar year ending December 31, 2002; and

WHEREAS the 2002 grant award of \$309,299 reflects total program costs; and

WHEREAS pursuant to the Oakland County Board of Commissioners Miscellaneous Resolution #01320, all grant materials have been reviewed and accepted by the Grant Committee; and

WHEREAS no additional personnel is required; and

WHEREAS acceptance of this grant does not obligate the County to any future commitment; and

WHEREAS approximately 3,829 corners have been remonumented and approved by the Peer Review process and 77 corners are currently being remonumented through the Remonumentation Program.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners accepts the County Survey and Remonumentation Grant for the period of January 1, 2002 through December 31, 2002 in the amount of \$309,299.

Commissioners Minutes Continued. March 28, 2002

BE IT FURTHER RESOLVED that with the acceptance of this grant, the Oakland County Board of Commissioners hereby appoints the Oakland County Clerk/Register of Deeds, or his designee, as the Grant Administrator.

BE IT FURTHER RESOLVED that the Oakland County Board of Commissioners authorizes the continuation of the Remonumentation Program.

BE IT FURTHER RESOLVED that future Remonumentation Grant revenue derived from the State shall be transferred to the General Fund to reimburse the County for advanced funding of the Remonumentation Program.

GENERAL GOVERNMENT COMMITTEE

Copy of Contract Review Comments, Memo from Greg Givens, Fiscal Services, Grant Contract Review Response, Grant Contract Review Form, Request for Payment, State of Michigan Department of Consumer and Industry Services Grant Agreement Between the State of Michigan and the County of Oakland, and a letter from David E. Viges, Director of Office of Management Services.

FISCAL NOTE (MISC. #02081)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: CLERK/REGISTER OF DEEDS – ACCEPTANCE OF COUNTY SURVEY AND REMONUMENTATION GRANT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. The Clerk Register of Deeds office has received a grant from the Michigan Department of Commerce, in on-going funding of the Remonumentation Program, for the calendar year ending December 31, 2002.
2. The grant award is for \$309,299 to fund the ongoing remonumentation program cost.
3. No County cash match is required.
4. The grant funds will be appropriated to Fees/Per Diems for \$15,000 to cover per diem payments to registered land surveyors, and the balance to Remonumentation expense for \$294,299 to cover field work, research cost and setting of corners.
5. According to the current agreement language, acceptance of this grant does not require the County to continue the program beyond the grant-funding period. Future Remonumentation Grant revenue derived from the State shall be transferred to the General Fund to reimburse the County for advanced funding of the Remonumentation Program.
6. The Fiscal Year 2002 Special Revenue budget should be amended as follows to accept the County Survey and Remonumentation grant:

| | | |
|----------------------------|----------------------|------------------|
| Special Revenue Fund 276 | | |
| Revenue | | |
| 1-21-276-140202-05000-0171 | Grants-State | <u>\$309,299</u> |
| | | <u>\$309,299</u> |
| 2-21-276-240202-05000-2820 | Fees/Per Diems | \$ 15,000 |
| 2-21-276-240202-05000-9069 | Remonumentation Exp. | <u>\$294,299</u> |
| | | <u>\$309,299</u> |
| | | <u>\$ -0-</u> |

FINANCE COMMITTEE

Moved by Patterson supported by Webster the Finance Committee Report be accepted.

A sufficient majority having voted therefore, the report was accepted.

Moved by Patterson supported by Webster the resolution be adopted.

Moved by Patterson supported by Webster the resolution be amended to coincide with the recommendation in the Finance Committee Report.

A sufficient majority having voted therefore, the amendment carried.

Vote on resolution as amended:

AYES: Causey-Mitchell, Coleman, Crawford, Dingeldey, Douglas, Galloway, Garfield, Gregory, Law, McPherson, Melton, Middleton, Moffitt, Moss, Obrecht, Palmer, Patterson, Sever, Suarez, Taub, Webster, Amos, Appel, Brian, Buckley. (25)

NAYS: None. (0)

A sufficient majority having voted therefore, the resolution, as amended, was adopted.

REPORT (MISC. #01288)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: BOARD OF COMMISSIONERS - SUPPORT OF RAPE INTERVENTION TEAM "S.T.A.R.T."

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

The Finance Committee, having reviewed the above referenced resolution on March 21, 2002, reports with the recommendation that the resolution be adopted with the following amendment:

Add another BE IT FURTHER RESOLVED paragraph in the resolution to read:

BE IT FURTHER RESOLVED that in the event this program continues upon expiration of the attached contract, renewal of a contract for this program will be subject to Oakland County's Purchasing Policies and Procedures.

Chairperson, I move acceptance of the foregoing report.

FINANCE COMMITTEE

Copy of Oakland County Department of Management and Budget Purchasing Division Professional Service Contract Number: BO200999 on file in County Clerk's Office.

REPORT (MISC. #01288)

BY: General Government Committee, William Patterson, Chairperson

IN RE BOARD OF COMMISSIONERS – SUPPORT OF RAPE INTERVENTION TEAM "S.T.A.R.T."

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

The General Government Committee, having reviewed the above-titled resolution on November 14, 2001, recommends that the resolution be adopted with those amendments reported out by the Public Services Committee.

Chairperson, on behalf of the General Government Committee, I move the acceptance of the foregoing report.

GENERAL GOVERNMENT COMMITTEE

REPORT (MISC. #01288)

BY: Public Services Committee, David Moffitt, Chairperson

IN RE: BOARD OF COMMISSIONERS – SUPPORT OF RAPE INTERVENTION TEAM "S.T.A.R.T."

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

The Public Services Committee, having reviewed Miscellaneous Resolution #01288 on November 13, 2001, reports with the following recommendations:

1. In the 8th Whereas paragraph, strike the words, "to successfully support law enforcement; and".
2. The Now Therefore Be It Resolved paragraph should be revised as follows:

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners does hereby authorizes an award of a Professional Services Contract to

HAVEN, Inc., for the purpose of establishing an effective law enforcement tool for the arrest and successful prosecution of those committing sexual attacks INVESTIGATORY RESOURCE RELATING TO ALLEGED CRIMINAL SEXUAL CONDUCT, and to provide Oakland County residents, who are victims of sexual assault or rape with examinations, counseling services and courtroom support through the Safe Therapeutic Assault Response Team (START) Program.

3. The Second BE IT FURTHER RESOLVED paragraph, first sentence, should be revised as follows:

BE IT FURTHER RESOLVED, that HAVEN shall submit reports to the Oakland County Board of Commissioner's General Government Committee AND PUBLIC SERVICES COMMITTEE on or about April 1, 2002, July 2, 2002, October 1, 2002, and between January 1 and January 31, 2003.

4. The Third BE IT FURTHER RESOLVED paragraph should be revised as follows:

BE IT FURTHER RESOLVED that CONTINGENT UPON THE APPROVAL OF THE BOARD OF COMMISSIONERS OF THE FORM OF THE PROPOSED CONTRACT, the Oakland County Board of Commissioners authorizes its Chairperson to execute this Professional Services Contract on behalf of the Board of Commissioners.

Chairperson, on behalf of the Public Services Committee, I move acceptance of the above-mentioned Resolution with the recommended amendment.

PUBLIC SERVICES COMMITTEE

MISCELLANEOUS RESOLUTION #01288

BY: Shelley Goodman Taub

IN RE: BOARD OF COMMISSIONERS - SUPPORT OF RAPE INTERVENTION TEAM "S.T.A.R.T."

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS in Oakland County there are between 300 and 400 rapes reported annually; and

WHEREAS sexual assault is a violent, life-changing crime that affects the psychological, physical, emotional, and spiritual well-being of the individual; and

WHEREAS according to the FBI, only 10-20% of sexual assaults are reported to law enforcement; and

WHEREAS in order to counteract the low reporting rates for sexual assaults, victims must be empowered by having a realistic hope that the law enforcement and judicial systems will be work; and

WHEREAS according to the U.S. Department of Justice, only 1% of sexual assaults reported to law enforcement end in conviction; and

WHEREAS according to the Michigan State Police, a contributing factor to the low conviction rate is that more than 50% of rape kits collected elsewhere in Michigan and sent to their lab for analysis are improperly collected, resulting in incomplete finding for the criminal case; and

WHEREAS in 1999 a task force was convened in Oakland County, including members from HAVEN, Oakland County's Prosecutors Office, Oakland County's Sheriff's Department, Michigan State Police-forensic laboratory, St. Joseph Mercy Hospital-Pontiac, Providence Medical Center, William Beaumont Hospital - Royal Oak, the Pontiac Police Department, and other interested members of the communities; and

WHEREAS this Oakland County Sexual Assault Task Force investigated possible solutions to the quality of care received by sexual assault victims in Oakland County. The Task Force recommended developing a collaborative program in Oakland County that will provide comprehensive victim care services and establish protocols for sufficient and consistent evidence collection to successfully support law enforcement; and

WHEREAS the task force recommended that a Safe Therapeutic Assault Response Team ("START") program be implemented for Oakland County residents under the auspices of HAVEN; and

WHEREAS the START Program initiated in June, 2001 by HAVEN is successfully coordinating a program for immediate response to the legal, medical, and emotional needs of over 300 sexual assault survivors, thereby reducing the trauma of sexual assault and increasing prosecution rates; and

WHEREAS HAVEN has demonstrated fiscal responsibility in the exercise of its START Program by seeking multiple sources of funding, providing centrally-located nursing interventions at 1/3 the cost of similar services in the emergency room setting, and reducing the total cost of prosecution by providing expert forensic evidence collection which encourages plea bargaining by defendants.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners does hereby authorizes an award of a Professional Services Contract to HAVEN, Inc., for the purpose of establishing an effective law enforcement tool for the arrest and successful prosecution of those committing sexual attacks and to provide Oakland County residents, who are victims of sexual assault or rape, with examinations, counseling services and courtroom support through the Safe Therapeutic Assault Response Team (START) Program.

BE IT FURTHER RESOLVED that this contract shall be for an amount not to exceed \$36,000.00 and that this contract shall terminate on December 31, 2002, unless otherwise agreed to by the parties.

BE IT FURTHER RESOLVED that HAVEN shall submit reports to the Oakland County Board of Commissioner's General Government Committee on or about April 1, 2002, July 2, 2002, October 1, 2002, and between January 1 and January 31, 2003. These reports shall include the number of victims treated, the number of trials in which START staff testified, the percentage of victims requesting counseling and follow-up services, anecdotal or formally-gathered reports by victims regarding their perceptions of services provided, the number of referrals made to other agencies or programs, any community education efforts undertaken by START program personnel, and any other information serving to characterize the nature and value of the START Program to Oakland County residents

BE IT FURTHER RESOLVED that the Oakland County Board of Commissioners authorizes its Chairperson to execute this Professional Services Contract on behalf of the Board of Commissioners.

Chairperson, I move the adoption of the foregoing resolution.

SHELLEY GOODMAN TAUB

FISCAL NOTE (MISC. #01288)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: BOARD OF COMMISSIONERS - SUPPORT OF RAPE INTERVENTION TEAM "S.T.A.R.T."

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to rule XII-C of this Board, the finance Committee has reviewed the above-referenced resolution and finds:

1. The resolution authorizes an award of a Professional Services Contract to HAVEN, Inc. for the purpose of establishing an investigatory resource relating to alleged criminal sexual conduct and to provide Oakland County residents, who are victims of sexual assault or rape, with examinations, counseling services and courtroom support through the Safe Therapeutic Assault Response Team (S.T.A.R.T.) Program.
2. The contract covers the period January 1, 2002 through December 31, 2002 and shall not exceed \$36,000.
3. The contract reflects the terms and conditions included in the County's standard Professional Services Contract (PSC) provided by Corporation Counsel and identifies the County Sheriff as Contract Administrator.
4. Upon expiration of the contract, this program's continuance and the contract renewal will be subject to Oakland County's Purchasing Policies and Procedures.
5. Funding for the program is available in General Fund Contingency for transfer to the Sheriff's Administrative Unit.
6. The following amendment should be made to the Biennial Budget for Fiscal Years 2002 and 2003:

| <u>FUND</u> | <u>DEPT.</u> | <u>OCA</u> | <u>PCA</u> | <u>OBJECT</u> | <u>FY2002</u> | <u>FY2003</u> |
|-------------|--------------|------------|------------|--------------------|---------------|---------------|
| 101 | 90 | 290000 | 25000 | 2564 Contingency | (\$27,000) | (\$9,000) |
| 101 | 43 | xxxxxx | xxxxxx | 3348 Prof Services | \$27,000 | \$9,000 |
| | | | | | <u>-0-</u> | <u>-0-</u> |

FINANCE COMMITTEE

Moved by Patterson supported by Taub the Finance Committee Report be accepted.

A sufficient majority having voted therefore, the report was accepted.

Moved by Patterson supported by Appel the Public Service Committee Report be accepted.

Commissioners Minutes Continued. March 28, 2002

A sufficient majority having voted therefore, the report was accepted.

Moved by Patterson supported by Appel the General Government Committee Report be accepted.

A sufficient majority having voted therefore, the report was accepted.

Moved by Patterson supported by Appel the resolution be adopted.

Moved by Patterson supported by Appel the resolution be amended to coincide with the recommendation in the Finance Committee Report.

A sufficient majority having voted therefore, the amendment carried.

Moved by Patterson supported by Taub the resolution be amended to coincide with the recommendation in the Public Service Committee Report.

A sufficient majority having voted therefore, the amendment carried.

Vote on resolution as amended:

AYES: Coleman, Crawford, Dingeldey, Douglas, Galloway, Garfield, Gregory, Law, McPherson, Melton, Middleton, Moffitt, Moss, Obrecht, Palmer, Patterson, Sever, Suarez, Taub, Webster, Amos, Appel, Brian, Causey-Mitchell. (24)

NAYS: None. (0)

A sufficient majority having voted therefore, the resolution, as amended, was adopted.

REPORT (MISC. #02045)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: DEPARTMENT OF INFORMATION TECHNOLOGY - ESTABLISHMENT OF AN INTERLOCAL AGREEMENT BETWEEN OAKLAND COUNTY AND VARIOUS MUNICIPALITIES LOCATED IN OAKLAND COUNTY FOR THE FIRE RECORDS MANAGEMENT SYSTEM

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

The Finance Committee, having reviewed the above referenced resolution on March 21, 2002, reports with the recommendation that the resolution be adopted, with the NOW THEREFORE BE IT RESOLVED paragraph amended as follows:

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners approves the attached Fire Records Management System Interlocal Agreement and authorizes the Chairperson of the Board to sign the Agreements with the above-listed municipalities and for any municipalities that choose to join the Fire Records Management System in the future.

Chairperson, I move acceptance of the foregoing report.

FINANCE COMMITTEE

MISCELLANEOUS RESOLUTION #02045

BY: General Government Committee, William R. Patterson

IN RE: DEPARTMENT OF INFORMATION TECHNOLOGY – ESTABLISHMENT OF AN INTERLOCAL AGREEMENT BETWEEN OAKLAND COUNTY AND VARIOUS MUNICIPALITIES LOCATED IN OAKLAND COUNTY FOR THE FIRE RECORDS MANAGEMENT SYSTEM

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Oakland County Board of Commissioners approved the acquisition of the Fire Records Management System in Miscellaneous Resolution #99309; and

WHEREAS the Fire Records Management System is intended to capture and create fire records from its inception at a 9-1-1 call and continuing the record to include the computer-aided dispatch information resulting with a standard records management system for all participating municipalities. The Fire

Commissioners Minutes Continued. March 28, 2002

Records Management System promotes communication and sharing of fire records among the municipalities that participate; and

WHEREAS the Department of Information Technology, the Department of Corporation Counsel, and the Fire Governance Committee have developed a Fire Records Management System Interlocal Agreement setting forth the rights and obligations of the County and the municipalities participating in the Fire Records Management System; and

WHEREAS the following municipalities are currently participating in the Fire Records Management System:

Auburn Hills, Berkley, Birmingham, Bloomfield Hills, Bloomfield Township, Brandon Township, Clawson, Farmington Hills, Ferndale, Hazel Park, Highland Township, Huntington Woods, Independence Township, Madison Heights, Milford Township, North Oakland Fire Authority, Oak Park, Oakland Township, Pontiac, Rochester, Rochester Hills, Royal Oak, Tri City Fire, Troy, Walled Lake, Waterford, West Bloomfield, White Lake Township, Wixom.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners approves the attached Fire Records Management System Interlocal Agreement and authorizes the Chairperson of the Board to sign the Agreements with the above-listed municipalities and for any municipalities that choose to join the Fire Records Management System in the future.

Chairperson, on behalf of the General Government Committee, I move the adoption of the foregoing resolution.

GENERAL GOVERNMENT COMMITTEE

Copy of Fire Records Management Agreement on file in County Clerk's office.

FISCAL NOTE (MISC. #02045)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: DEPARTMENT OF INFORMATION TECHNOLOGY – ESTABLISHMENT OF AN INTERLOCAL AGREEMENT BETWEEN OAKLAND COUNTY AND VARIOUS MUNICIPALITIES LOCATED IN OAKLAND COUNTY FOR THE FIRE RECORDS MANAGEMENT SYSTEM

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. The resolution approves the attached Fire Records Management System Interlocal Agreement and authorizes the Chairperson of the Board to sign the Agreements with the current participating municipalities as identified in the resolution.
2. Cost to be reviewed by Management and Budget.

FINANCE COMMITTEE

Moved by Patterson supported by McPherson the Finance Committee Report be accepted.

A sufficient majority having voted therefore, the report was accepted.

Moved by Patterson supported by Garfield the resolution be adopted.

Moved by Patterson supported by McPherson the resolution be amended to coincide with the recommendation in the Finance Committee Report.

A sufficient majority having voted therefore, the amendment carried.

Vote on resolution, as amended:

AYES: Crawford, Dingeldey, Douglas, Galloway, Garfield, Gregory, Law, McPherson, Melton, Middleton, Moffitt, Moss, Obrecht, Palmer, Patterson, Sever, Suarez, Taub, Webster, Amos, Appel, Brian, Buckley, Causey-Mitchell, Coleman. (25)

NAYS: None. (0)

A sufficient majority having voted therefore, the resolution, as amended was adopted.

MISCELLANEOUS RESOLUTION #02047

BY: Personnel Committee, Nancy Dingeldey, Chairperson

IN RE: PERSONNEL DEPARTMENT – FISCAL YEAR 2002-2004 LABOR AGREEMENT FOR EMPLOYEES REPRESENTED BY TEAMSTERS LOCAL 214

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the County of Oakland and the Teamsters Local 214, have been negotiating a contract covering approximately 17 General Staff Nurses; and

WHEREAS a 3–year agreement has been reached for the period October 1, 2001, through September 30, 2004, and said agreement has been reduced to writing; and

WHEREAS this agreement provides for a 4% increase for Fiscal Year 2002; the same increase as the general non-represented employees for Fiscal Year 2003; and a wage re-opener for Fiscal Year 2004; and

WHEREAS the agreement has been reviewed by your Personnel Committee, which recommends approval of the agreement.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners approves the proposed agreement between the County of Oakland and the Teamsters Local 214, covering the period of October 1, 2001, through September 30, 2004, and that the Board Chairperson on behalf of the County of Oakland, is authorized to execute said agreement as attached.

Chairperson, on behalf of the Personnel Committee, I move the adoption of the foregoing resolution.

PERSONNEL COMMITTEE

Copy of the 2001-2004 Collective Bargaining Agreement for the County of Oakland and Teamsters, State, County and Municipal Workers Local 214, Jail Health Program Nurses Appendix A, and Appendix B on file in County Clerk's office.

FISCAL NOTE (MISC. #02047)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: PERSONNEL DEPARTMENT – FISCAL YEAR 2002-2004 LABOR AGREEMENT FOR EMPLOYEES REPRESENTED BY TEAMSTERS LOCAL 214

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above-referenced resolution and finds:

1. The County of Oakland and the Teamsters Local 214 (approximately 17 General Staff 2004 Nurses) have reached an agreement regarding wages and benefits for Fiscal Year 2002 –.
2. The agreement also provides that the employees represented by this bargaining agreement receive any benefit changes provided to the general non-represented County employees in the same time and the same manner.
3. The total annual cost of the contract change equals \$31,699 for the salary increase and related fringe benefits.
4. Funding to cover this contract change is included in the FY 2002 and FY 2003 Budget. Therefore, no additional appropriation is required.

FINANCE COMMITTEE

Moved by Dingeldey supported by Brian the resolution be adopted.

AYES: Dingeldey, Douglas, Galloway, Garfield, Gregory, Law, McPherson, Melton, Middleton, Moffitt, Moss, Obrecht, Palmer, Patterson, Sever, Suarez, Taub, Webster, Amos, Appel, Brian, Buckley, Causey-Mitchell, Coleman, Crawford. (25)

NAYS: None. (0)

A sufficient majority having voted therefore, the resolution was adopted.

MISCELLANEOUS RESOLUTION #02048

BY: Personnel Committee, Nancy Dingeldey, Chairperson

IN RE: PERSONNEL/HUMAN RESOURCES - SALARY ADMINISTRATION SECOND QUARTERLY REPORT FOR FISCAL YEAR 2002

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Salary Administration Study Group Reports approved by the Board of Commissioners for Grades 1 - 21 provide for a process for departments and employees to request a review of the salary grade placement of classifications; and

WHEREAS the Second Quarterly Report for FY2002 identifies the reviews completed and the salary grade changes recommended by the Personnel Department after completion of this review process; and WHEREAS funds have been established in the Classification and Rate Change fund to implement salary grade changes resulting from Salary Administration Quarterly Report recommendations; and

WHEREAS additional funding is available in FM&O proprietary funds for the recommended classification change in Facilities, Maintenance and Operations.

NOW THEREFORE BE IT RESOLVED that the Oakland Board of Commissioners authorizes implementation of the Salary Administration Second Quarterly Report for FY 2002, which includes the following personnel actions:

| <u>Classification</u> | <u>Salary Grade</u> | | <u>Location-Position</u> |
|-----------------------|---------------------|------------|--------------------------|
| | <u>From:</u> | <u>To:</u> | |
| Clerk III | 5 | 6 | 14701-01910 |

(Reclassify one position to new classification titled FM&O Purchasing Clerk, OT Non-exempt)

BE IT FURTHER RESOLVED that the following salary grade changes be approved:

| <u>Classification</u> | <u>Salary Grade</u> | | <u>Location-Position</u> |
|-----------------------|---------------------|------------|--------------------------|
| | <u>From:</u> | <u>To:</u> | |
| | 15 | -- | 12612-01814 |

Accounting Systems Coordinator (Retitle to Financial Systems Coordinator, OT Exempt.)
Remove from Salary Admin Plan. At the following new salary range:

| <u>Period</u> | <u>Base</u> | <u>1 Year</u> | <u>2 Year</u> | <u>3 Year</u> | <u>4 Year</u> | <u>5 Year</u> |
|---------------|-------------|---------------|---------------|---------------|---------------|---------------|
| Annual | 53,542.00 | 56,766.00 | 59,992.00 | 63,218.00 | 66,443.00 | 69,670.00 |
| Bi-weekly | 2,059.30 | 2,183.32 | 2,307.40 | 2,431.45 | 2,555.51 | 2,679.61 |

BE IT FURTHER RESOLVED that the following unused classifications be deleted from the Salary Schedule:

Chief-Pros Criminal Invest Division, Radio Communication Engineer, Senior-Program Evaluation and Operations Analyst

PERSONNEL COMMITTEE

FISCAL NOTE (MISC. #02048)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: PERSONNEL/HUMAN RESOURCES - SALARY ADMINISTRATION SECOND QUARTERLY REPORT FOR FISCAL YEAR 2002

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. The Personnel Department, with approval from the Board of Commissioners, provides a process for departments and employees requesting a review of the salary grade placement classifications for Grades 1–21.
2. The annual cost of the recommended salary grade placement changes for General Fund/General Purpose positions is \$4,603 for FY 2003 and \$2,301 for the remainder of FY 2002.
3. The annual cost of the recommended salary grade placement changes for the Special Revenue/Proprietary Revenue positions is \$2,367 for FY 2003 and \$1,184 for the remainder of FY 2002.

Commissioners Minutes Continued. March 28, 2002

4. Funds have been established in the Classification and Rate Change fund to implement salary grade changes resulting from the Salary Administration Quarterly Report recommendations.
5. Additional funding is available in FM&O proprietary funds for the recommended classification change within the Facilities Management Department.
6. A budget amendment is recommended for FY 2002 and FY 2003 as follows:

| <u>Dept-OCA-PCA-Object</u> | <u>Description</u> | <u>FY 2002</u> | <u>FY 2003</u> |
|----------------------------|------------------------------|----------------|----------------|
| <u>Non-Departmental</u> | | | |
| 90-290000-25000-9021 | Classification & Rate Change | (\$2,301) | (\$4,603) |

| | | | |
|-------------------------------|-----------------|-----------------|-----------------|
| Mgmt & Budget/Fiscal Services | | | |
| 12-601200-28000-2001 | Salaries | \$ 1,824 | \$ 3,647 |
| 12-601200-28000-2075 | Fringe Benefits | 477 | 956 |
| | | <u>\$ 2,301</u> | <u>\$ 4,603</u> |
| | TOTAL GF/GP | <u>\$ -0-</u> | <u>\$ -0-</u> |

FINANCE COMMITTEE

Moved by Dingeldey supported by Suarez the resolution be adopted.

AYES: Douglas, Galloway, Garfield, Gregory, Law, McPherson, Melton, Middleton, Moffitt, Moss, Obrecht, Palmer, Patterson, Sever, Suarez, Taub, Webster, Amos, Appel, Brian, Buckley, Causey-Mitchell, Coleman, Crawford, Dingeldey. (25)
 NAYS: None. (0)

A sufficient majority having voted therefore, the resolution was adopted.

MISCELLANEOUS RESOLUTION #02082

BY: Planning and Building Committee, Charles Palmer, Chairperson
IN RE: COMMUNITY AND ECONOMIC DEVELOPMENT/PLANNING AND ECONOMIC DEVELOPMENT SERVICES – ONE STOP SHOP RESTRUCTURING

To the Oakland County Board of Commissioners
 Chairperson, Ladies and Gentlemen:

WHEREAS the Information Services Unit provides services through the One Stop Shop in the form of demographic and market data, aerial photography, and digital parcel maps, and functions as a liaison between customers and the Planning and Economic Development Services Division; and

WHEREAS significant innovations in technology have created the capability to produce new and advanced products; and

WHEREAS the demand for new products and services, and the need for updated business practices necessitate personnel restructuring of the Division; and

WHEREAS Planning and Economic Development Services requests to reclassify one Clerk III position to GIS/CAD Technician I to work on the development of new products and provide technical service to customers; and

WHEREAS ultimately the remaining three Clerk II positions will be reclassified to GIS/CAD Technician I; and

WHEREAS it is proposed to transfer a Planning Technician position from the Information Services unit to the Planning Unit to provide research and assistance on planning projects; and

WHEREAS it is also proposed to transfer a Principal Planner position, salary grade 14, from the Planning Unit to the Marketing and Research Unit, and downwardly reclassify the position to a Marketing Coordinator, salary grade 12; and

WHEREAS Planning and Economic Development Services requests to create a new classification titled Supervisor – Information Services, salary grade 15, to oversee the operations of the One Stop Shop and to organize and implement new technology and services; and

Commissioners Minutes Continued. March 28, 2002

WHEREAS it is also proposed to transfer a Program Evaluation Analyst position, salary grade 11, from the Marketing and Research Unit to the Information Services Unit, and reclassify the position to Supervisor – Information Services.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes the creation of a new classification titled Supervisor – Information Services, salary grade 15, overtime exempt.

BE IT FURTHER RESOLVED to transfer the Planning Technician position from Planning and Economic Development Services/Information Services Unit (19206-01318) to the Planning Unit (19204-01318).

BE IT FURTHER RESOLVED to transfer one Principal Planner position from the Planning Unit (19204-03468) to the Marketing and Research Unit (19203-03468).

BE IT FURTHER RESOLVED to transfer the Program Evaluation Analyst position from the Marketing and Research Unit (19203-09185) to the Information Services Unit (19206-09185).

BE IT FURTHER RESOLVED to reclassify the following positions:

| <u>Position #</u> | <u>From</u> | <u>To</u> |
|-------------------|----------------------------|-----------------------------------|
| 19203-03468 | Principal Planner | Marketing Coordinator |
| 19206-09185 | Program Evaluation Analyst | Supervisor – Information Services |
| 19206-06793 | Clerk III | GIS/CAD Technician I |

Chairperson, on behalf of the Planning and Building Committee, I move the adoption of the foregoing resolution.

PLANNING AND BUILDING COMMITTEE

The Chairperson referred the resolution to the Personnel and Finance Committees. There were no objections.

REPORT (MISC. #02050)

BY: Personnel Committee, Nancy Dingeldey, Chairperson

IN RE: COMMUNITY AND ECONOMIC DEVELOPMENT/SOLID WASTE RESOURCE MANAGEMENT – CREATION OF ONE (1) GF/GP ASSOCIATE PLANNER AND ONE (1) SR CLERK III POSITION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

The Personnel Committee, having reviewed the above-mention resolution on March 20, 2002, recommends the resolution be adopted.

Chairperson, on behalf of the Personnel Committee, I move the acceptance of the foregoing report.

PERSONNEL COMMITTEE

MISCELLANEOUS RESOLUTION #02050

BY: Planning and Building Committee, Charles Palmer, Chairperson

IN RE: COMMUNITY AND ECONOMIC DEVELOPMENT/SOLID WASTE RESOURCE MANAGEMENT CREATION OF ONE (1) GF/GP ASSOCIATE PLANNER AND ONE (1) SR CLERK III POSITION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS Solid Waste Resource Management has an expanded focus into various County wide recycling and waste management initiatives involving GIS mapping and planning; and

WHEREAS the creation of the Brownfield Redevelopment Authority has significantly increased the workload of Solid Waste Resource Management staff; and

WHEREAS Solid Waste Resource Management requests the creation of one (1) GF/GP Associate Planner position to oversee the conversion of historical data with GIS data, and assist in the preparation and implementation planning projects related to waste management and specialized programs; and

WHEREAS Solid Waste Resource Management also requests the creation of one (1) SR Clerk III position to provide clerical support for Solid Waste Resource Management programs and staff; and

WHEREAS Solid Waste Resource Management has available grant and professional services funds to cover costs for these positions.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes the creation of one (1) GF/GP Associate Planner position to be located in Community & Economic Development Administration/Solid Waste Resource Management Unit (19101).

BE IT FURTHER RESOLVED to create one (1) SR Clerk III position to be funded by the Brownfield Redevelopment Authority Grant, and to be located in Community & Economic Development Administration/Solid Waste Resource Management Unit (19101).

BE IT FURTHER RESOLVED that the Clerk III position would be contingent on continued grant funding. Chairperson, on behalf of the Planning and Building Committee, I move the adoption of the foregoing resolution.

PLANNING AND BUILDING COMMITTEE

FISCAL NOTE (MISC. #02050)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: COMMUNITY AND ECONOMIC DEVELOPMENT/SOLID WASTE RESOURCE MANAGEMENT – CREATION OF ONE (1) GF/GP ASSOCIATE PLANNER AND ONE (1) SR CLERK III POSITION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. The Resolution authorizes creation of one (1) GF/GP Associate Planner position (#19-210000-13500) in the Solid Waste Resource Management Unit of the Community & Economic Development Administration Division (#191-001), to oversee the conversion of historical data with GIS data and assist in preparation and implementation planning projects related to waste management and specialized programs.
2. The resolution also authorizes the creation of one (1) SR Clerk III position (#19-410011-13020) in the Solid Waste Resource Management Unit of the Community & Economic Development Administration Division (#191-001), to provide clerical support for Solid Waste Resource Management programs and staff.
3. The annual cost of the GF/GP Associate Planner position is \$64,937 including salaries cost of \$43,312, fringe benefit cost of \$17,325, and operating costs for computer and telephones of \$4,300.
4. The cost of the GF/GP Associate Planner position for the remainder of FY 2002 is \$32,736 including salaries cost of \$20,990, fringe benefit cost of \$8,396, and operating costs for computer and telephones of \$3,350.
5. The annual cost of the SR Clerk III position is \$41,715, which includes salaries cost of \$26,725, fringe benefit cost of \$10,690, and operating costs for computer and telephones of \$4,300.
6. The cost of the SR Clerk III position for the remainder of FY 2002 is \$21,481, Which includes salaries cost of \$12,951, fringe benefit cost of \$5,180, and operating costs for computer and telephones of \$3,350.
7. Funding for the GF/GP Associate Planner position is available in the Community & Economic Development Administration Division/Solid Waste Resource Management Unit FY 2002 and FY 2003 Professional Services line item.
8. Funding for the SR Clerk III position is available in the Brownfield Redevelopment Authority Grant.
9. Continuation of the Clerk III position in FY 2003 will be contingent upon continued grant funding.
10. A budget amendment for FY 2002 and FY 2003 is recommended as follows:

| | | | |
|----------------------|-------------|-------------------|-------------------|
| <u>From:</u> | | <u>FY 2002</u> | <u>FY 2003</u> |
| 19-210000-13500-3348 | Prof. Serv. | <u>(\$32,736)</u> | <u>(\$64,937)</u> |
| <u>To:</u> | | | |
| 19-210000-13500-2001 | Salaries | \$ 20,990 | \$ 43,312 |

Commissioners Minutes Continued. March 28, 2002

| | | | |
|----------------------|---------------|------------------|------------------|
| 19-210000-13500-2074 | Fringes | 8,396 | 17,325 |
| 19-210000-13500-6636 | IT Operations | 1,250 | 2,500 |
| 19-210000-13500-6675 | Tele. Commun. | <u>2,100</u> | <u>1,800</u> |
| | | <u>\$ 32,736</u> | <u>\$ 64,937</u> |
| | | <u>\$ -0-</u> | <u>\$ -0-</u> |

FINANCE COMMITTEE

Moved by Palmer supported by Middleton the Personnel Committee Report be accepted.

A sufficient majority having voted therefore, the report was accepted.

Moved by Palmer supported by Middleton the resolution be adopted.

AYES: Galloway, Garfield, Gregory, Law, McPherson, Melton, Middleton, Moffitt, Moss, Obrecht, Palmer, Patterson, Sever, Suarez, Taub, Webster, Amos, Appel, Brian, Buckley, Causey-Mitchell, Coleman, Crawford, Dingeldey, Douglas. (25)

NAYS: None. (0)

A sufficient majority having voted therefore, the resolution was adopted.

MISCELLANEOUS RESOLUTION #02083

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: EMERGENCY RESPONSE AND PREPAREDNESS - TORNADO WARNING SYSTEM EXPANSION - WHITE LAKE TOWNSHIP

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Oakland County Board of Commissioners by Miscellaneous Resolution #7865, 7971, and 8664 accepted federal grants to defray a portion of the costs in purchasing sirens to be utilized within the Oakland County Tornado Warning System; and

WHEREAS the County share of the costs will remain at twenty-five percent as has been the policy previously established by the Board of Commissioners by various Miscellaneous Resolutions, whereby local units pay seventy-five percent with the County being responsible for the maintenance and electrical costs for the sirens purchased; and

WHEREAS White Lake Township, has executed the attached purchase agreement; and

WHEREAS White Lake Township has agreed to pay seventy-five percent of the total estimated cost of three sirens (they currently have two sirens); and

WHEREAS consistent with the attached standard agreement, White Lake Township agrees that Oakland County will retain ownership of the sirens and will be responsible for the maintenance and the electrical costs for said sirens purchased under this agreement.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorize the appropriation of \$15,750.00 consistent with the attached budget, as Oakland County's match.

BE IT FURTHER RESOLVED that the expenditure of this appropriation is contingent upon the execution of the attached written agreement between the County and the Township of White Lake.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of White Lake Township Tornado Sirens Budget Summary, and Severe Weather Warning System Interlocal Agreement between Oakland County and White Lake Township on file in County Clerk's office.

The Chairperson referred the resolution to the Finance Committee. There were no objections.

MISCELLANEOUS RESOLUTION #02084

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: EMERGENCY RESPONSE AND PREPAREDNESS - TORNADO WARNING SYSTEM EXPANSION - INDEPENDENCE TOWNSHIP

Commissioners Minutes Continued. March 28, 2002

To the Oakland County Board of Commissioners
Chairperson, Ladies and Gentlemen:

WHEREAS the Oakland County Board of Commissioners by Miscellaneous Resolution #7865, 7971, and 8664 accepted federal grants to defray a portion of the costs in purchasing sirens to be utilized within the Oakland County Tornado Warning System; and

WHEREAS the County share of the costs will remain at twenty-five percent as has been the policy previously established by the Board of Commissioners by various Miscellaneous Resolutions, whereby local units pay seventy-five percent with the County being responsible for the maintenance and electrical costs for the sirens purchased; and

WHEREAS Independence Township, has executed the attached purchase agreement; and

WHEREAS Independence Township has agreed to pay seventy-five percent of the total estimated cost of two sirens (they currently have seven sirens); and

WHEREAS consistent with the attached standard agreement, Independence Township agrees that Oakland County will retain ownership of the sirens and will be responsible for the maintenance and the electrical costs for said sirens purchased under this agreement.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorize the appropriation of \$10,500.00 consistent with the attached budget, as Oakland County's match.

BE IT FURTHER RESOLVED that the expenditure of this appropriation is contingent upon the execution of the attached written agreement between the County and the Township of Independence.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of Independence Township Tornado Sirens Budget Summary and Severe Weather Warning System Interlocal Agreement Between Oakland County and Independence Township on file in County Clerk's office.

The Chairperson referred the resolution to the Finance Committee. There were no objections.

MISCELLANEOUS RESOLUTION #02085

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: EMERGENCY RESPONSE AND PREPAREDNESS PROJECTS FOR OAKLAND COUNTY AND CITIES, VILLAGES AND TOWNSHIPS

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the terrorist incidents occurring in New York and Pennsylvania and at the Pentagon on September 11, 2001 has caused the County to review the Emergency Response and Preparedness program relationship with the cities, villages and townships (CVTs); and

WHEREAS numerous tasks and action steps have been undertaken before and since September 11, 2001 to improve the relationship between the County and the CVTs' first responders (police, fire, and emergency medical services); and

WHEREAS a designation of \$1.0 million was provided in the General Fund as of September 30, 2001 for equipment, projects and other tasks (such designation was provided in the annual closing resolution in the fourth calendar quarter); and

WHEREAS substantial efforts have been undertaken by the Emergency Response and Preparedness team to encourage and foster improved relations between the County and the CVTs' first responders and between the CVTs; and

WHEREAS the attached set of tasks (particularly the mass decontamination unit and two bio-hazardous trucks) will further encourage the development of formal mutual aid consortia in the County for improved mutual aid between the first responders; and

WHEREAS the County can facilitate these consortia through equipment acquisition and training efforts; and

WHEREAS the County and CVTs first responders have worked on several of the components of the attached document entitled Emergency Response Plan.

NOW THEREFORE BE IT RESOLVED that the equipment, supplies, training, and other tasks cited in the attached document is approved.

Chairperson, I move adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of Emergency Response Plan on file in County Clerk's office.

The Chairperson referred the resolution to the Finance Committee. There were no objections.

MISCELLANEOUS RESOLUTION #02086

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: SHERIFF'S DEPARTMENT – 2002 AUTOMOBILE THEFT PREVENTION AUTHORITY GRANT ACCEPTANCE

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Automobile Theft Prevention Authority (ATPA) has awarded the Auto Theft Unit of the Oakland County Sheriff's Department grant funding in the amount of \$340,850 for the period January 1, through December 31, 2002, which is \$2,961 less than the application amount; and

WHEREAS this is the sixteenth (16) year of funding requests to ATPA; and

WHEREAS the police department of Waterford has been included in the grant awarded to Oakland County, while the police departments for Madison Heights and Hazel Park will be requesting their own funding; and

WHEREAS Oakland County has been awarded \$270,892, with a required of \$90,297 in County match and the Waterford Police Department has been awarded \$69,958, with a required Local Jurisdiction match of \$23,320, for a total program cost of \$454,467; and

WHEREAS the staffing level is the same as the 2001 program year and no personnel changes requested with the 2002 grant award; and

WHEREAS funds are available in the Sheriff's Department Grant Match line-item (#43-023101-10000-2872) to cover the required county match of \$90,297; and

WHEREAS acceptance of this grant does not obligate the County to any future commitment; and

WHEREAS the grant agreement has been approved through the County Executive's Contract Review Process.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners accepts the 2002 Automobile Theft Prevention Authority Grant in the amount of \$340,850 (\$270,892 - Oakland County Sheriff's Department and \$69,958 Waterford Police Department), with a County match of \$90,297 and a participating jurisdiction match of \$23,320.

BE IT FURTHER RESOLVED that the Chairperson of the Board is authorized to sign the grant agreement and to approve grant modifications and extensions, within fifteen (15) percent of the original award, consistent with the grant agreement approved.

BE IT FURTHER RESOLVED that the future level of service, including personnel, is contingent upon continued grant funding for this program.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of Attachment A, Memo of Contract Review – Sheriff's Department, Letter from Valdis A. Vitols; Executive Director of Automobile Theft Prevention Authority, Oakland County Auto theft Squad Budget Details for Oakland County Sheriff's Department, Waterford Township Police Department, Madison Heights Police Department, Hazel Park Police Department, and Oakland County Sheriff Department Oakland County Auto Theft Squad Combined Budget Detail on file in County Clerk's office.

The Chairperson referred the resolution to the Finance Committee. There were no objections.

MISCELLANEOUS RESOLUTION #02087

BY: Public Services Committee, Hugh D. Crawford, Chairperson

Commissioners Minutes Continued. March 28, 2002

IN RE: SHERIFF'S DEPARTMENT – DEAFNESS AWARENESS TRAINING FOR LAW ENFORCEMENT OFFICERS GRANT ACCEPTANCE

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Michigan Department of State Police, Michigan Justice Training Commission has awarded the Sheriff's Department grant funding in the amount of \$21,429 for the period January 1, 2002 through December 31, 2002 per attached Schedule A, which is \$8,763 less than the application; and

WHEREAS this is the second year of grant acceptance for this program; and

WHEREAS this grant is for officer training to be provided by DEAF C.A.N. (Community Advocacy Network) and includes professional services and training supplies; and

WHEREAS there is neither a county match nor personnel request; and

WHEREAS the grant agreement has been processed through the County Executive Contract Review Process and the Board of Commissioners Grant Acceptance Procedures.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners accepts grant funding from the Michigan Department of State Police, Michigan Justice Training Commission in the amount of \$21,429 for the period of period January 1, 2002 through December 31, 2002.

BE IT FURTHER RESOLVED that the Chairperson of the Board is authorized to sign the grant agreement and to approve grant modifications and extensions, within fifteen (15) percent of the original award, consistent with the grant agreement approved.

BE IT FURTHER RESOLVED that acceptance of this grant does not obligate the County to any future commitment and continuation is contingent upon continued future levels of grant funding.

Chairperson, on behalf of the Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of Oakland County Deafness Awareness Training Grant Comparison, Memo of Contract Review – Sheriff's Department, and Michigan Commission on Law Enforcement Standards Grant Contract on file in County Clerk's office.

The Chairperson referred the resolution to the Finance Committee. There were no objections.

REPORT (MISC. #02058)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: SHERIFF'S DEPARTMENT - CONTRACT AMENDMENT #4 FOR LAW ENFORCEMENT SERVICES IN THE CITY OF ROCHESTER HILLS

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

The Finance Committee, having reviewed the above referenced resolution, reports with the recommendation that the resolution be adopted with the following amendment:

The first BE IT RESOLVED paragraph should read:

BE IT FURTHER RESOLVED that one (1) Deputy II and one (1) Patrol Investigator position be added to the Rochester Hills unit, Patrol Services Division of the Sheriff Department.

Chairperson, on behalf of the Finance Committee, I move the acceptance of the foregoing report.

FINANCE COMMITTEE

REPORT (MISC. #02058)

BY: Personnel Committee, Nancy Dingeldey, Chairperson

IN RE: SHERIFF'S DEPARTMENT – CONTRACT AMENDMENT #4 FOR LAW ENFORCEMENT SERVICES IN THE CITY OF ROCHESTER HILLS

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

The Personnel Committee, having reviewed Miscellaneous Resolution #02058 on March 20, 2002, recommends the resolution be adopted.

Chairperson, on behalf of the Personnel Committee, I move the acceptance of the foregoing report.

PERSONNEL COMMITTEE

MISCELLANEOUS RESOLUTION #02058

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: SHERIFF'S DEPARTMENT - CONTRACT AMENDMENT #4 FOR LAW ENFORCEMENT SERVICES IN THE CITY OF ROCHESTER HILLS

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the City of Rochester Hills has contracted with the Oakland County Sheriff's Department to provide law enforcement services for the City (Miscellaneous Resolution #98011); and

WHEREAS paragraph 23 of this Contract provides that an amendment to this Contract must be approved by concurrent resolutions of both the Oakland County Board of Commissioners and the Rochester Hills City Council; and

WHEREAS the City of Rochester Hills has approved a proposed amendment to the contract (Schedule A and A-1 Sheriff's Deputies Contracted) which would add one (1) Deputy II (no-fill) and one (1) Patrol Investigator bringing the total Deputy II's (no-fill) to thirty-seven (37) and Patrol Investigators to eleven (11) with the total number of contracted officers at fifty-eight (58); and

WHEREAS the Sheriff has agreed to add one (1) Deputy II (no-fill) and one (1) Patrol Investigator for the City of Rochester Hills under the terms of this contract.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners approves an amendment to the original Schedule A and A-1 (Sheriff Deputies Contracted) of the Oakland County Sheriff's Department 1999-2003 Law Enforcement Services Agreement with the City of Rochester Hills to add one (1) Deputy II (no-fill) and one (1) Patrol Investigator.

BE IT FURTHER RESOLVED that two (2) Deputy II positions be added to the Rochester Hills unit, Patrol Services Division of the Sheriff's Department.

BE IT FURTHER RESOLVED that one (1) unmarked vehicle (with mobile and prep radio) and one (1) marked patrol unit (with MDC, mobile and prep radio) be added to the County fleet.

BE IT FURTHER RESOLVED that this amendment will take effect on March 30, 2002.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

Copy of City of Rochester Hills Schedule A, Schedule A-1, and Oakland County Sheriff's Department 1999-2003 Law Enforcement Services Agreement with City of Rochester Hills Amendment 4 on file in County Clerk's office.

FISCAL NOTE (MISC. #02058)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: SHERIFF'S DEPARTMENT - CONTRACT AMENDMENT #4 FOR LAW ENFORCEMENT SERVICES IN THE CITY OF ROCHESTER HILLS

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. The City of Rochester Hills has requested an amendment to the contract the City has with the Oakland County Sheriff for law enforcement services beginning March 30, 2002.
2. This amendment would add one (1) Deputy II (No-fill) and one (1) Patrol Investigator to the Rochester Hills unit, Patrol Services Division.
3. Operating costs and revenues equal \$80,649 for FY 2002 and \$178,574 for FY 2003.
4. This change will require the addition of one (1) unmarked vehicle with mobile and prep radio and one (1) marked patrol unit (with MDC, mobile and prep radio) to the County fleet. The Capital Costs will come from contingency.
5. The FY 2002 and FY 2003 Budget should be amended as specified below:

| Fund | Dept | OCA | PCA | Object | | <u>FY 2002</u> | <u>FY 2003</u> |
|---------|------|-------|-------|--------|------------------|----------------|----------------|
| Revenue | | | | | | | |
| 101 | 43 | 13601 | 30000 | 985 | Contract Revenue | \$80,649 | \$178,574 |
| Expend. | | | | | | | |

Commissioners Minutes Continued. March 28, 2002

| | | | | | | | |
|---------------------------|----|--------|-------|------|-----------------------|-----------------|--------------|
| 101 | 43 | 23601 | 31130 | 2001 | SALARY TOTAL | \$44,700 | \$ 98,976 |
| 101 | 43 | 23601 | 31130 | 2075 | FRINGE BENEFIT | \$21,539 | \$ 47,688 |
| | | | | | TOTAL | | |
| 101 | 43 | 23601 | 30000 | 6660 | Radio Rental | \$ 845 | \$ 1,872 |
| 101 | 43 | 23601 | 30000 | 6661 | Transportation | 6,062 | 13,421 |
| 101 | 43 | 23901 | 40000 | 4044 | Deputy Supplies | 402 | 890 |
| 101 | 43 | 23201 | 10000 | 3784 | Uniform Cost | 414 | 916 |
| 101 | 43 | 23301 | 20000 | 6636 | Info Tech Operations | 295 | 655 |
| 101 | 43 | 23101 | 10000 | 6677 | Liability Ins | <u>1,952</u> | <u>4,322</u> |
| | | | | | OPERATING TOTAL | \$ 9,970 | \$ 22,076 |
| 101 | 43 | 23601 | 30000 | 6024 | CLEMIS | \$ 206 | \$ 458 |
| 101 | 43 | 23901 | 41000 | 2002 | Dispatch | <u>4,234</u> | <u>9,376</u> |
| | | | | | OPER. SUPPORT | \$ 4,440 | \$ 9,834 |
| | | | | | TOTAL | | |
| | | | | | TOTAL COST | \$80,649 | \$178,574 |
| Capital Costs | | | | | | | |
| 101 | 43 | 33601 | 30000 | 8001 | Motor Pool Transfer | \$41,546 | |
| 101 | 43 | 33601 | 30000 | 8001 | Radio Transfer | 8,670 | |
| 101 | 43 | 33601 | 30000 | 8001 | Computer Transfer | 4,900 | |
| 101 | 90 | 290000 | 25000 | 2564 | Contingency | <u>(55,116)</u> | |
| | | | | | | \$ -0- | |
| MOTOR POOL FUND | | | | | | | |
| Revenue | | | | | | | |
| 661 | 13 | 661001 | 10 | 635 | Leased Equipment | \$ 6,062 | \$ 13,421 |
| Operating Transfer | | | | | | | |
| 661 | 13 | 661003 | 10 | 1701 | Operating Transfer In | <u>41,546</u> | |
| | | | | | | \$ 47,608 | \$ 13,421 |
| Expense | | | | | | | |
| 661 | 13 | 661002 | 10 | 3903 | Depreciation | \$ 6,062 | \$ 13,421 |
| 661 | 13 | 661002 | 10 | 4264 | Leased Vehicles | <u>41,546</u> | |
| | | | | | | \$47,608 | \$ 13,421 |
| RADIO COMMUNICATIONS FUND | | | | | | | |
| Revenue | | | | | | | |
| 660 | 23 | 660711 | 60005 | 635 | Leased Equipment | \$ 845 | \$ 1,872 |
| Operating Transfer | | | | | | | |
| 660 | 23 | 660713 | 60005 | 1701 | Operating Transfer In | <u>8,670</u> | |
| | | | | | | \$ 9,515 | \$ 1,872 |
| Expense | | | | | | | |
| 660 | 23 | 660712 | 60005 | 3900 | Depreciation | \$ 845 | \$ 1,872 |
| General Ledger | | | | | | | |
| 660 | 23 | 660712 | 60005 | 8005 | Est. Profit/Loss | <u>8,670</u> | |
| | | | | | | \$ 9,515 | \$ 1,872 |
| INFO TECH - CLEMIS FUND | | | | | | | |
| Revenue | | | | | | | |
| 635 | 23 | 635111 | 30001 | 583 | In-Car Terminals | \$ 206 | \$ 458 |
| Operating Transfer | | | | | | | |
| 635 | 23 | 635113 | 30001 | 1701 | Operating Transfer In | <u>4,900</u> | |
| | | | | | | \$ 5,106 | \$ 458 |
| Expense | | | | | | | |
| 635 | 23 | 635152 | 30001 | 3900 | Depreciation | \$ 206 | \$ 458 |
| General Ledger | | | | | | | |
| 635 | 23 | 635152 | 30001 | 8005 | Est. Profit/Loss | <u>4,900</u> | |
| | | | | | | \$ 5,106 | \$ 458 |

FINANCE COMMITTEE

Moved by Crawford supported by Garfield the Finance Committee Report be accepted.

A sufficient majority having voted therefore, the report was accepted.

Moved by Crawford supported by Garfield the Personnel Committee Report be accepted.

A sufficient majority having voted therefore, the report was accepted.

Moved by Crawford supported by Garfield the resolution be adopted.

Moved by Crawford supported by Douglas the resolution be amended to coincide with the recommendation in the Finance Committee Report.

A sufficient majority having voted therefore, the amendment carried.

Vote on resolution, as amended:

AYES: Garfield, Gregory, Law, McPherson, Melton, Middleton, Moffitt, Moss, Obrecht, Palmer, Patterson, Sever, Suarez, Taub, Webster, Amos, Appel, Brian, Buckley, Causey-Mitchell, Coleman, Crawford, Douglas, Galloway. (24)

NAYS: None. (0)

A sufficient majority having voted therefore, the resolution, as amended, was adopted.

REPORT (MISC. # 02061)

BY: Personnel Committee, Nancy Dingeldey, Chairperson

IN RE: SHERIFF'S DEPARTMENT – CREATION OF FORENSIC ARTIST CLASSIFICATION AND RECLASSIFICATION OF ONE POSITION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

The Personnel Committee, having reviewed the above-mention resolution on March 20, 2002, recommends the resolution be amended as follows and adopted:

Delete the NOW THEREFORE BE IT RESOLVED paragraph and substitute:

"NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners approves the creation of a new classification titled Forensic Artist, overtime Non-Exempt, at salary grade 8."

Chairperson, on behalf of the Personnel Committee, I move the acceptance of the foregoing report.

PERSONNEL COMMITTEE

MISCELLANEOUS RESOLUTION #02061

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: SHERIFF'S DEPARTMENT - CREATION OF FORENSIC ARTIST CLASSIFICATION AND RECLASSIFICATION OF ONE POSITION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Technical Services Division of the Sheriff Department investigates crimes and accidents involving the identification of victims and perpetrators; and

WHEREAS valuable investigative tools in the identification process may include: two dimensional composite drawings, two and three dimensional craniofacial reconstructions, photographic re-touching, hand-drawn age progressions, crime scene sketching and graphic visual aids; and

WHEREAS a valuable investigative tool in the identification process is the development of composites, which may include drawing, three and two dimensional facial reconstruction, crime scene sketching, and computerized and hand drawn age progression; and

WHEREAS investigations require the distribution of sketches of unknown suspects to a larger audience as well as crime scene sketching; and

WHEREAS the Sheriff Department is requesting the creation of a new classification titled Forensic Artist; and

WHEREAS to more efficiently conduct investigations and more effectively provide assistance to other law enforcement agencies, it is also requested that one (1) Clerk III position in the Technical Services/ Forensic Services be reclassified to this proposed new class.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners approves the creation of a new classification titled Forensic Artist, overtime Non-Exempt, and excepted from salary grade placement at the following salary range:

| <u>BASE</u> | <u>1 YEAR</u> | <u>2 YEAR</u> | <u>3 YEAR</u> | <u>4 YEAR</u> | <u>5 YEAR</u> |
|-------------|---------------|---------------|---------------|---------------|---------------|
| \$30,732 | \$32,586 | \$34,445 | \$36,300 | \$38,159 | \$40,015 |

BE IT FURTHER RESOLVED that one (1) Clerk III position (Pos.#43910-06410) be upwardly reclassified to Forensic Artist.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.
PUBLIC SERVICES COMMITTEE

FISCAL NOTE (MISC. #02061)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: SHERIFF'S DEPARTMENT - CREATION OF FORENSIC ARTIST CLASSIFICATION AND RECLASSIFICATION OF ONE POSITION

To The Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above named Miscellaneous Resolution and finds:

1. The resolution authorizes the upward reclassification of a Clerk III position (Position #43910-06410) to a Forensic Artist, to more efficiently conduct investigations and provide assistance to other law enforcement agencies with the use of composite drawings as an investigative tool in the identification process.
2. Funds are available in Classification and Rate Changes for the upward reclassification.
3. The increase in costs equal \$708 for FY 2002 and \$1,414 for FY 2003.
4. A budget amendment is recommended for FY 2002 as follows:

| Fund | Dept | OCA | PCA | Object | | <u>FY 2002</u> | <u>FY 2003</u> |
|------|------|--------|-------|--------|--------------------------|----------------|----------------|
| 101 | 90 | 290000 | 25000 | 9021 | Classification Rate Chg. | (\$708) | (\$1,414) |
| 101 | 43 | 023901 | 43100 | 2001 | Salary | 562 | 1,123 |
| 101 | 43 | 023901 | 43100 | 2075 | F.B. | 146 | 291 |
| | | | | Total | | <u>\$ -0-</u> | <u>\$ -0-</u> |

FINANCE COMMITTEE

Moved by Crawford supported by McPherson the Personnel Committee Report be accepted.

A sufficient majority having voted therefore, the report was accepted.

Moved by Crawford supported by McPherson the resolution be adopted.

Moved by Crawford supported by McPherson the resolution be amended to coincide with the recommendation in the Personnel Committee Report.

A sufficient majority having voted therefore, the amendment carried.

Vote on the resolution, as amended:

AYES: Gregory, Law, McPherson, Melton, Middleton, Moffitt, Moss, Obrecht, Palmer, Patterson, Sever, Suarez, Taub, Webster, Amos, Appel, Brian, Buckley, Causey-Mitchell, Coleman, Crawford, Dingeldey, Douglas, Galloway, Garfield. (25)

NAYS: None. (0)

\
A sufficient majority having voted therefore, the resolution, as amended, was adopted.

REPORT (MISC. #02063)

BY: General Government Committee, William Patterson, Chairperson

IN RE: CIRCUIT COURT/DISTRICT COURT/PROBATE COURT/PROSECUTING ATTORNEY/CLERK-REGISTER OF DEEDS - INFORMATION TECHNOLOGY SYSTEMS DEVELOPMENT SUPPORT FOR IMPLEMENTATION OF THE JUDICIAL INFORMATION MANAGEMENT SYSTEMS (JIMS)

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

The General Government Committee, having reviewed the above-titled resolution on March 18, 2002, recommends that the resolution be adopted with an amendment to add a BE IT FURTHER RESOLVED paragraph as follows:

BE IT FURTHER RESOLVED that the JIMS Committee is directed to report within 60 days to the General Government Committee on lessons learned regarding the \$1.6 million additional expenditure and with suggestions Information Technology may have to improve future Technology projects.

Chairperson, on behalf of the General Government Committee, I move acceptance of the foregoing report.

GENERAL GOVERNMENT COMMITTEE

MISCELLANEOUS RESOLUTION #02063

BY: Public Services Committee, Hugh D. Crawford, Chairperson

IN RE: CIRCUIT COURT/DISTRICT COURT/PROBATE COURT/PROSECUTING ATTORNEY/CLERK-REGISTER OF DEEDS – INFORMATION TECHNOLOGY SYSTEMS DEVELOPMENT SUPPORT FOR IMPLEMENTATION OF THE JUDICIAL INFORMATION MANAGEMENT SYSTEM (JIMS)

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Board of Commissioners, by Miscellaneous Resolution #00065 dated March 23, 2000, authorized implementation of the Judicial Information Management System (JIMS), a “state-of-the-art” Courts software system that provides an integrated records management system for Circuit, District and Probate Courts, as well as the Prosecuting Attorney and County Clerk; and

WHEREAS sufficient resources have been provided in terms of software licenses and vendor implementation costs, as well as user department support. However, additional resources are necessary for project development support to ensure successful implementation in Fiscal Year 2002/2003; and

WHEREAS after a detailed review of the Project Plan (copy on file with the County Clerk) by the new Program Manager, a firm estimate of Information Technology (IT) systems development project hours has been determined to be 5,635 hours (\$687,440) for Courts Data Warehouse Reporting and 7,480 hours (\$912,560) for project systems development support; and

WHEREAS in addition to providing a fully integrated courts record management system for Oakland County courts, that will be available to all municipal District Courts as well, implementation of the JIMS Project will provide a foundation upon which to build future revenue generating enhancements, such as Electronic Filing and Enhanced Access to court records; and

WHEREAS the JIMS Project has the full support of the County Executive Administration.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes a one-time nonrecurring appropriation of \$1.6 million to fund Information Technology systems development

support to ensure successful implementation of the Judicial Information Management System (JIMS) during Fiscal Year 2002-2003.

Chairperson, on behalf of the Public Services Committee, I move adoption of the foregoing resolution.

PUBLIC SERVICES COMMITTEE

FISCAL NOTE (MISC. #02063)

BY: Finance Committee, Sue Ann Douglas, Chairperson

IN RE: CIRCUIT COURT/DISTRICT COURT/PROBATE COURT/PROSECUTING ATTORNEY/CLERK-REGISTER OF DEEDS – INFORMATION TECHNOLOGY SYSTEMS DEVELOPMENT SUPPORT FOR IMPLEMENTATION OF THE JUDICIAL INFORMATION MANAGEMENT SYSTEM (JIMS)

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above-referenced resolution and finds:

1. After having reviewed the Project Plan, the JIMS Program Manager has prepared a firm estimate of Information Technology (IT) systems development project hours to ensure successful implementation of the Judicial Information Management System in FY 2002-2003.
2. IT Project hours are composed of 5,635 (\$687,440) for Courts Data Warehouse Reporting and 7,480 hours (\$912,560) for project systems development support, for a total of 13,115 hours (\$1.6 million).
3. Due to implementation of Business Objects financial reporting software extending the useful life of KPMG Performance Series finance system, funds are available in the Designated General Fund Balance for Financial System Enhancements (general ledger account 9407-5000) to cover the cost of the project.
4. Implementation of the JIMS Project will provide a foundation upon which to build future revenue generating enhancements, such as Electronic Case Filing and Enhanced Access to court records.
5. The JIMS Committee is directed to report within 60 days to General Government Committee regarding any lessons learned from the additional \$1.6 million expenditure, along with any suggestions Information Technology has for improving the future technology projects.
6. The Fiscal Year 2002 Budget should be amended as follows:

GENERAL FUND

Revenue

90-190000-14000-1582 Use of Prior Year's Bal. \$1,600,000

Expenditures

90-310000-40000-8001 Operating Transfer to IT \$1,600,000

\$ -0-

INFORMATION TECHNOLOGY FUND

Revenue

18-636122-15000-1701 Operating Transfer from G.F. \$1,600,000

Expenditures

18-xxxxxx-xxxxxx-8005 Changes in Fund Equity \$1,600,000

\$ -0-

FINANCE COMMITTEE

Moved by Crawford supported by Sever the General Government Committee Report be accepted.

A sufficient majority having voted therefore, the report was accepted.

Moved by Crawford supported by Sever the resolution be adopted.

Moved by Crawford supported by Sever the resolution be amended to coincide with the recommendation in the General Government Committee Report.

A sufficient majority having voted therefore, the amendment carried.

Vote on the resolution, as amended:

AYES: Law, Melton, Middleton, Moffitt, Moss, Obrecht, Palmer, Patterson, Sever, Taub, Webster, Amos, Appel, Brian, Buckley, Causey-Mitchell, Coleman, Crawford, Dingeldey, Douglas, Galloway, Garfield, Gregory. (23)

NAYS: McPherson, Suarez. (2)

A sufficient majority having voted therefore, the resolution, as amended, was adopted.

MISCELLANEOUS RESOLUTION #02088

BY: Charles E. Palmer, District #16

IN RE: BOARD OF COMMISSIONERS - AMEND LAW ENFORCEMENT MEMORIAL TO FALLEN HEROES MEMORIAL

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Oakland County Board of Commissioners approved Miscellaneous Resolution #01189, which authorized a Law Enforcement Memorial to pay tribute to the men and women who served honorably in their law enforcement duties of Oakland County; and

WHEREAS the Oakland County Board of Commissioners also authorized the Oakland County Treasurer and the Department of Management and Budget to establish the Oakland County Law Enforcement Memorial Fund for the purpose of paying for this tribute; and

WHEREAS the Oakland County Board of Commissioners authorized the Oakland County Sheriff to act as the designated facilitator to raise the necessary funds for the memorial; and

WHEREAS the Department of Facilities Management - Facilities Engineering Division reported on March 19, 2002, to the Planning and Building Committee that, "the developments of September 11, 2001, have caused the Sheriff to expand the scope of the memorial to include all 'fallen heroes' in the law enforcement and firefighter communities throughout the State of Michigan"; and

WHEREAS the Law Enforcement Memorial is being referred to as the "Fallen Heroes Memorial" and the scope of the project is being expanded beyond the original concept of paying tribute to the law enforcement officers in Oakland County, to now include both law enforcement and fire fighters throughout the State of Michigan.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners does hereby endorse the concept of amending the Law Enforcement Memorial to the Fallen Heroes Memorial.

BE IT FURTHER RESOLVED that the Oakland County Board of Commissioners does hereby approve expanding the scope of the project to include paying tribute to both law enforcement and fire fighters throughout the State of Michigan.

BE IT FURTHER RESOLVED that the Oakland County Board of Commissioners authorizes the Oakland County Treasurer and the Department of Management and Budget to re-name the Oakland County Law Enforcement Memorial Fund to the Fallen Heroes Memorial Fund, for the purpose of paying for this tribute; and

BE IT FURTHER RESOLVED that the total cost of the Fallen Heroes Memorial, including any construction or renovation costs, will be the responsibility of the Oakland County Fallen Heroes Memorial Fund.

BE IT FURTHER RESOLVED that the Oakland County Sheriff is authorized to act as the designated facilitator and has agreed to raise the necessary funds for the memorial.

BE IT FURTHER RESOLVED that the Planning and Building Committee site plan approval will be required prior to construction of the Fallen Heroes Memorial.

Chairperson, I move the adoption of the foregoing Resolution.

CHARLES E. PALMER, DAVID MOFFITT,
SHELLEY TAUB, THOMAS MIDDLETON,
WILLIAM BRIAN, FRAN AMOS

The Chairperson referred the resolution to the Public Services Committee. There were no objections.

MISCELLANEOUS RESOLUTION #02089

BY: Lawrence A. Obrecht, District #3, Fran Amos, District #5, Michelle Friedman Appel, District #23, William Brian, District #10, David Buckley, District #14, Eric Coleman, District #21, Hugh Crawford, District #17, Nancy Dingeldey, District #11, Sue Ann Douglas, District #8, David Galloway, District #2, John Garfield, District #9, Vincent Gregory, District #20, Thomas A. Law, District #13, Ruel McPherson, District #25, Tim Melton, District #7, Tom Middleton, District #4, Brenda Causey-Mitchell, District #7, David Moffitt, District #18, Chuck Moss, District #15, Charles E. Palmer, District #16, William R. Patterson, District #1, Terry Sever, District #19, George Suarez, District #24, Shelley G. Taub, District #12, Peter H. Webster, District #22

IN RE: OPPOSITION TO MICHIGAN DEPARTMENT OF COMMUNITY HEALTH PROPOSED FY 2002/2003 LOCAL PUBLIC HEALTH OPERATIONS BUDGET PLAN

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS in June 2001 the Michigan Department of Agriculture (MDA), Michigan Department of Community Health (MDCH), Michigan Department of Environmental Quality (MDEC), Michigan Association of Counties (MAC), and Michigan Association for Local Public Health (MALPH) agreed to establish a Funding Formula Workgroup to recommend a methodology and implementation plan for distributing Local Public Health Operations (LPHO) funding; and

WHEREAS the LPHO Workgroup was formed with the understanding that no reallocation of funds would occur unless additional dollars were available to fund all Local Health Departments (LHD) adequately; and

WHEREAS all public health departments are currently underfunded, the Workgroup report did not recommend an increase in funding to implement the funding formula; and

WHEREAS the Workgroup instead recommended reallocation of current funding which changes the LPHO funding formula and negatively impacts the delivery of environmental and public health services; and

WHEREAS the Workgroup recommends cutting funding from many county public health jurisdictions, including Oakland County, that are already underfunded and reallocates those funds to other counties the Workgroup considers "more underfunded"; and

WHEREAS the recommendation from the Workgroup will reduce funding to the selected LHDs, including Oakland County, for required services, which are food services, water services, on-site sewage services, hearing services, vision services, communicable disease services, sexually transmitted disease (STD) services, and immunization services, and this cut in funding will be detrimental to the services currently being provided; and

WHEREAS the Michigan Association for Local Public Health Board of Directors has voted to reject the Workgroup's proposed plan and recommendations; and

WHEREAS Oakland County will lose a minimum of \$339,000 in funding; and

WHEREAS the State of Michigan is statutorily required by the Michigan Public Health Code to provide 50/50 cost sharing, it is not currently meeting this obligation; and

WHEREAS a further cut in the funding as recommended by the Workgroup further assures that the state will not meet this obligation; and

WHEREAS Oakland County encourages additional financial support pursuant to state law for Michigan's underfunded public health network, it does not support a redistribution of the funding currently available to local health jurisdictions.

Commissioners Minutes Continued. March 28, 2002

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners does hereby oppose the funding formula as recommended by the Michigan Department of Community Health's Local Public Health Operations Funding Formula Workgroup.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to James Haveman, Director, Michigan Department of Community Health; Russell J. Harding, Director, Michigan Department of Environmental Quality; Daniel J. Wyant, Director, Michigan Department of Agriculture; Joseph Yekulis, President, Michigan Association of Counties; and to Mark Bertler, Executive Director, Michigan Association for Local Public Health, and all Wayne, Oakland, and Ingham Legislators.

Chairperson, I move the adoption of the foregoing resolution.

LAWRENCE OBRECHT, FRAN AMOS, MICHELLE FRIEDMAN APPEL, WILLIAM BRIAN, DAVID BUCKLEY, ERIC COLEMAN, HUGH CRAWFORD, NANCY DINGELDEY, SUE ANN DOUGLAS, DAVID GALLOWAY, JOHN GARFIELD, VINCENT GREGORY, THOMAS A. LAW, RUEL MCPHERSON, TIM MELTON, TOM MIDDLETON, BRENDA CAUSEY-MITCHELL, DAVID MOFFITT, CHUCK MOSS, CHARLES E. PALMER, WILLIAM R. PATTERSON, TERRY SEVER, GEORGE SUAREZ, SHELLEY G. TAUB, PETER H. WEBSTER.

The Chairperson referred the resolution to the General Government Committee. There were no objections.

MISCELLANEOUS RESOLUTION #02090

BY: Bill Brian, District #10

IN RE: ENVIRONMENTAL INFRASTRUCTURE FUND REIMBURSEMENT FOR PROJECT IN THE CHARTER TOWNSHIP OF HIGHLAND – FICAL YEAR 1999, FISCAL YEAR 2000, FISCAL YEAR 2001 AND FISCAL YEAR 2002 ALLOCATION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Oakland County Board of Commissioners established an Environmental Infrastructure Funds and Disbursement Policy per Miscellaneous Resolution #99093 in an effort to increase the share of dollars flowing into infrastructure projects for the County and its cities, villages and townships (CVTs); and

WHEREAS pursuant to the Disbursement Policy, the Township of Highland has submitted a resolution of authorization to the County for reimbursement of expenses incurred in connection with an eligible environment remediation of improvement project; and

WHEREAS the Township of Highland is requesting reimbursement for expenses directly related three (3) separate water main projects: linking Highland Valley to existing public water supply system, Meribah Road clearing, and Wardlow Road water main extension; and

WHEREAS authorized funding for FY 1999, FY 2000, FY 2001 and FY 2002 for the Township of Highland is \$70,597.81 annually for a total of \$282,391.24 from the Environmental Infrastructure Fund as repayment to the Township of Highland for expenses incurred in connection with environmental remediation or improvement projects.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners approves the project submitted by the Township of Highland as eligible for reimbursement from the Environmental Infrastructure Fund.

BE IT FURTHER RESOLVED that the Board authorizes a FY 1999, FY 2000 FY 2001 and FY 2002 appropriation in the amount \$282,391.24 (\$70,597.81 annually) from the Environmental Infrastructure

Commissioners Minutes Continued. March 28, 2002

Fund (Account #90-263009-41000-3985) to repay the Township of Highland for expenses incurred in connection with environmental remediation or improvement projects, once proper invoices are presented. Chairperson, I move the adoption of the foregoing resolution.

BILL BRIAN

Copy of Environmental Infrastructure Fund Reimbursement Request, and Attachments A, B and C on file in County Clerk's office.

The Chairperson referred the resolution to the Finance Committee. There were no objections.

MISCELLANEOUS RESOLUTION #02091

BY: Thomas F. Middleton, District #4

IN RE: BOARD OF COMMISSIONERS - SPECIAL ELECTION REIMBURSEMENT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS when a seat on the Board of Commissioners becomes vacant, Public Act 261 of 1966, provides that "if the county board of commissioners does not fill the vacancy by appointment within 30 days, that vacancy shall be filled by a special election regardless of whether the year is an election year or an odd year"; and

WHEREAS Miscellaneous Resolution #01299 authorized a special election to fill the vacancy created in Oakland County Commissioner District 4, due to the resignation of the incumbent on October 25, 2001; and

WHEREAS the costs associated with holding a Special Election held on February 5, 2002 was not anticipated in the Fiscal Year 2002 budgets of the affected local governments and thereby posed an unanticipated financial hardship on the communities in the 4th Commissioner District: Independence Township, Waterford Township and the City of the Village of Clarkston; and

WHEREAS the constituents of County Commissioner District #4 were without representation for four (4) months; and

WHEREAS the Oakland County Fiscal Year 2002 Budget appropriately provided funding for Commissioners to serve for twelve full months; and

WHEREAS due to the vacancy in County Commissioner District #4, four (4) months of salary went unpaid.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners hereby authorizes that the budgeted funds from the four (4) months of unpaid salary from County Commissioner District 4 be redistributed to Independence Township, Waterford Township and the City of the Village of Clarkston, based on the number of registered voters in the affected precincts, to offset the cost of the special election.

Chairperson, I move the adoption of the foregoing Resolution.

THOMAS F. MIDDLETON

Copy of attachment on file in County Clerk's office.

The Chairperson referred the resolution to the General Government Committee. There were no objections.

In accordance with Rule XII.G, the Chairperson made the following referrals:

GENERAL GOVERNMENT

a. Isabella Cnty. Bd. Of Comm. – FOIA Requests

There were no objections to the referrals.

The Board adjourned at 10:45 a.m. to the call of the Chair on April 18, 2002 at 9:30 a.m.

G. WILLIAM CADDELL
Clerk

THOMAS A.LAW
Chairperson