

Oakland County Assessment and Taxation Training

Assessment BS&A Application Personal Property

Prerequisite:

None

Who should take this class?

This class is geared towards the Assessor or individual that will be entering personal property statements.

What is covered in the class?

Students will be given an overview of the Assessment BS&A Application. Students will learn how to navigate through the following:

- System Screens
- The Assessing Cycle
- User Options
- List Windows
- Indexing
- Personal Property Command Buttons
- Tools
- Main Menu
- Edit Menu
- List Menu
- Parcel Information
- Personal Property Screen
- Received Statement
- Informational Items
- Itemized Questions
- Multiplier Schedules
- Leasehold Improvements
- Buildings on Leased Land
- Construction in Progress
- Adjustments
- Exemptions
- Reporting Features